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U S Army

Logistics

Management

College

US Army Logistics Management College

ALMC

EST. 1954

EXCELLENCE IN EDUCATION

ALMC FY 2006 COURSE CATALOG

HTTP://WWW.ALMC.ARMY.MIL

ALMC CREST

The key is the storekeeper's key, representative of the organization's mission. The black star, from the badge of the General Staff, indicates that the unit was originally under the operational control of the Deputy Chief of Staff for Logistics. The torch is symbolic of enlightenment and learning and representative of the training function of the College.

COUNCIL ON OCCUPATION EDUCATION (COE) SEAL

The COE is a national accrediting agency that is committed to assuring quality and integrity in career and workforce development by making available and selectively awarding a nationally honored seal of excellence for education and training.

ALMC reached a milestone in 2004 - its 50th Anniversary! What began as one course in 1954 has grown to appropriately 79 different courses. The first course was limited to top managers. Today our students run the gamut from entry level through senior level civilians and all officer ranks through 06. Since its beginning ALMC has graduated more than 1.2 million students.

Excellence in Education

FOREWORD

This is a particularly challenging time for the Army and our Nation. While simultaneously spearheading the Global War on Terrorism, the Army continues its transformation to a strategically responsive force that is dominant across the full spectrum of operations. The Army Logistics Management College (ALMC) is proud of the significant role it plays in preparing both military and civilian personnel to be productive leaders, managers, and knowledgeable participants in these efforts.

Logisticians around the world have relied on ALMC to provide relevant logistics instruction for the last 52 years. During that time, the College's curriculum has continuously evolved to keep pace with the changing needs of the Army and the Department of Defense.

ALMC is probably best known as the home of the multi-phased Combined Logistics Captains Career Course and the 18-week Logistics Executive Development Course. These and the more than 80 other courses in our curriculum offer instruction that is relevant in today's global environment. Our Joint Course on Logistics and Multinational Logistics Course equip military and civilian personnel for joint logistics planning and multinational logistics support assignments in an alliance or coalition at the operational level of war. The Combat Service Support (CSS) Pre-command Course provides command designees with refresher training in battlefield and garrison operations, while the CSS for Senior Leaders Course prepares leaders to manage direct support sustainment functions and CSS.

Detailed information on these and other logistics management, management science, Army acquisition management, environmental management, and quality management courses offered by ALMC is contained in this 2006 catalog. We offer tailored instruction in many areas to meet the individual needs of your organization and provide research and consulting services in all areas of our curriculum. I encourage you to contact us for your educational and research needs. We have a professional, motivated, and highly qualified faculty and staff who are eager to support your mission training needs.

SHELLEY A. RICHARDSON
Colonel, US Army
Commandant

http://www.almc.army.mil

U S Army Logistics Management College

VISION

Be the premier trainer and educator for the future force for battlefield success

MISSION

Enhance readiness and sustainability of U S forces in joint interagency and multinational (JIM) operations through training, education, consulting and research.

BACKGROUND OF ALMC

The origin of the US Army Logistics Management Center (ALMC) was a 12-week Army Supply Management Course established on 1 July 1954 at Fort Lee, Virginia. The course was established as a Class II Activity of the Quartermaster General, but with direct control by the Deputy Chief of Staff for Logistics (DCSLOG) at Department of the Army (DA) headquarters level. Effective 1 May 1956, the U.S. Army Logistics Management Center was established at Fort Lee, under the operational control of the DA DCSLOG, and shortly thereafter five new functional courses in management of requirements, procurement, distribution, maintenance, and property disposal were added to the curriculum. In September 1956, the ALMC curriculum was expanded to include correspondence courses and use of accredited instructors in off-campus modes. In September 1958, logistics research and doctrine were added as ALMC missions.

In July 1962, ALMC began operation of the Defense Logistics Studies Information Exchange (DLSIE), a logistics research reference library. Operation of DLSIE was terminated in April 1998.

On 1 August 1962, ALMC was placed under the command of the US Army Materiel Command (AMC). Under AMC, new emphasis was placed on presentation of instruction in management of research and development, acquisition management, and on integration of all phases of the life cycle of materiel.

With the September-October 1969 issue, ALMC started bi-monthly publication of the *Army Logistician* magazine, now a Professional Bulletin.

In May 1971, ALMC absorbed courses previously taught by the Army Management School.

On 7 January 1985, ALMC started operation of the Army Satellite Education Network (SEN), continuing its reputation as an innovative institution. As part of a TRADOC reorganization, control of SEN was transferred to the US Army Training Support Center in October 1992.

On 1 July 1985, ALMC took command of the Joint Military Packaging Center. The following Year it was renamed the ALMC School of Military Packaging Technology (SMPT). In October 1997, the SMPT was transferred to the command and control of the US Army Ordnance Center and School, Aberdeen Proving Ground, Maryland.

A major milestone in the history of ALMC was its designation as the US Army Logistics Management College in August 1987.

On 1 October 1991, ALMC became a TRADOC school under the command of the US Army Combined Arms Support Command and Fort Lee.

In June 1992 ALMC began a program to prepare captains and first lieutenants in the aviation, medical, ordnance, quartermaster, and transportation branches to become branch company commanders or staff officers in multifunctional battalions. Renamed the Combined Logistics Captains Career course in March 1999, it has become ALMC's pacer course.

On 1 August 1992, ALMC became an affiliate of the Defense Acquisition University (DAU), a Consortium of schools established to raise the level of professionalism of the DOD acquisition workforce. In March 2000 DAU reorganized into five regions. The DAU Fort Lee Center, although a separate organization, remains co-located at ALMC.

Today, ALMC has two schools in its major operating element, each offering specialized instruction in different functional areas. The School of Systems and Acquisition Management and the School of Logistics Science present courses in logistics leader development, acquisition management, integrated logistics support planning, materiel management, and disposal operations management. They also offer courses in installation logistics management, environmental management, hazardous materials handling, financial management, decision risk analysis, and quantitative analytical techniques. In the new millennium ALMC expanded its offerings to include courses in multifunctional logistics, supply automation management, and intern development.

In the summer of 2001 ALMC began the process of seeking institutional accreditation from the Council on Occupational Education (COE). The self-study afforded the ALMC staff and faculty the opportunity to objectively look at the College, its courses, and all aspects of care and support for our students. Formal accreditation status as a non-degree-granting occupational education institution was awarded by COE in September 2002. This accreditation is recognized by the US Department of Education.

ALMC graduated over 29,000 students in FY 04.

ALMC serves all branches of military service, the Defense Logistics Agency, as well as other US Government agencies, and international officers. It is known throughout the Department of Defense for the excellence of its endeavors. The faculty and staff of the ALMC take pride in the history and achievements of the College.

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TRAINING REQUIREMENTS

The US Total Army Human Resources Command (HRC) Alexandria conducts a survey to determine the total training requirements for resident, onsite, Satellite Education Network (SEN) and distributed learning (DL) ALMC courses. This survey, designated the Total Army Centralized Individual Training Solicitation **(TACITS)**, is conducted annually via the Army Training Requirements and Resources System (ATRRS) World Wide Web home page at www.atrrs.army.mil during the March-April timeframe, with a Major command (MACOM) review during t he May -July timeframe, for 3 years out. Results of the survey may be modified at the School's Structure Manning Decision Review **(SMDR)**. The programmed requirements, combined with instructor resources and available facilities, are used to prepare an ALMC class schedule for a particular fiscal year. Requests for training not identified at the SMDR must be submitted through ATRRS via the Training Resource Arbitration Panel **(TRAP)** conducted by the Department of Army Deputy Chief of Staff for Personnel (G-1). TRAP number and date. Information are on the ATRRS NM display.

QUOTAS

The quota allocations are based on the total course requirements. If a command determines that a training requirement exists but does not have a quota, the quota "swap" system (QR display) available in ATRRS may be used or the nominee may be entered in a "wait" status. Quotas for an onsite, SEN or DL class must be coordinated with the site point of contact listed on the ATRRS C3 display.

The Defense Acquisition University (DAU) quotas are managed at agency level by each service or agency's Defense Acquisition Career Manager (DACM). **The DAU Training Center, Ft Lee, VA, ATRRS School Code is 507A.** Visit the DAU World Wide Web home page at **http://www.dau.mil** for further information.

ADMISSION

Admission to an ALMC course is by nomination from the prospective student's command via ATRRS. **Reservations for resident quotas** must be posted to ATRRS at least 46 days before the class start date or ATRRS will automatically release quotas on a first-come, first-served basis. If the nominating command, or its MACOM, does not have access to ATRRS, three copies of DD Form 1556 [including the student's social security number (SSN)] must be mailed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705, 55 days before the class start date. If the SSN is not provided, the student cannot be enrolled. An **appropriate mailing address must accompany a**

Reservation so that reporting instructions (student handbook) can be issued to the student. The ALMC Student Handbook is on the World Wide Web at **http://www.almc.army.mil**, click on Student Information. **Reservations for nonresident classes** should be posted, at least to the minimum class size, on ATRRS 30-45 days prior to the start date or be subject to cancellation. The approval authority for school attendance resides with the major command or major subordinate command's training officer who must ensure each nominee meets course prerequisites. **Should a student who does not meet course prerequisites arrive for class, he/she risks returning to his/her home station without training.** The ALMC First Sergeant assists in nomination and selection of enlisted personnel and may be reached at DSN 539-4292 or (804) 765-4292 or visit the ALMC HHC Web site http://www.almc.army.mil/HHC/index.asp. Course points of contact for clarification of a nominee's qualifications are in the alphabetical course listing section.

Procedures for nominating a **Reserve Components** officer are outlined in AR 135-200. Qualified noncommissioned officers are accepted as students in many ALMC courses. Admission is on an individual basis, after considering such factors as educational level, experience, Military Occupational Specialty (MOS) or Skill Qualification Test (SQT) evaluation scores, and duties. To support Reserve Components students, ALMC has a Deputy Assistant Commandant—Army Reserve. That officer is available to assist with administrative issues as well as academic and career counseling. For assistance call DSN 539-4636 or (804) 765-4636. The mailing address is US ARMY LOGISTICS MANAGEMENT COLLEGE ATTN ATSZ AR, 2401 QUARTERS ROAD FORT LEE VA 23801-1705.

The Logistics Executive Development Course **(LEDC)** has special enrollment Procedures to ensure the composition of the class reflects an optimal mixture of logistics skills and experience. **Military**: Commissioned officers of US military services must be grade O3 or above and have not less than 7 years and not more than 16 years of total commissioned service. HRC Alexandria, HRC St. Louis or NGB nominate all Army military personnel in permanent change of station (PCS) status and must concur in all temporary duty (TDY) nominations. Warrant officers must be CW2 (P) or higher, must have completed Warrant Officer Advanced Course (or higher) and completed undergraduate or higher degree. **Civilians**: Nominees must be a GS -11 or above with career status and have five years of cumulative experience in military logistics or closely related industrial service. Application forms and procedures are outlined in the current Catalog of Civilian Training, Education and Professional Development Opportunities on the World Wide Web at **http://cpol.army.mil/library/train/catalog/index.html**, click on Table of Contents. The LEDC announcement is in Chapter 3, Section II. An original And one copy of the application package must be submitted through command channels to the applicant's Functional Chief Representative (FCR). FCRs will evaluate the nominee packages and forward recommended candidates to ALMC for final acceptance. After consideration of the FCRs priority order and stated availability of funds, ALMC wil l make final selections and will notify FCRs accordingly. FCRs will notify nominees. Training officers **must** enter the applicant into the Army Training RequirementsandResourcesSystems(ATRRS).**LEDCordersshouldauthorize**

dual lodging and increased per diem for class trips. Check http://www.almc.army.mil/LEDD/8A-F17/index.asp for more detailed information.

The College also conducts onsite seminars designed to provide refresher instruction to executive-leve l logistics managers. These seminars should be requested via the ATRRS TRAP. Requests should include the specific topic, recommended dates, the number of persons to be trained and a POC's name and phone number.

ALMC does not allow transfer of students between programs within the College Because each course is a stand - alone entity that does not lead to the granting of a degree. Students enroll in only one course for the duration of their enrollment. The educational programs at ALMC are designed to meet specific Department of Defense (DOD) /Department of Army training requirements as documented through the TACITS and SMDR processes. ALMC courses are not lateral to of connected with any other courses or programs outside the DOD.

Additional information regarding ALMC (ATRRS School Codes 907 and 907A) may be Obtained by writing to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705 or by telephoning DSN 539-4965 or (804) 765-4965. The ALMC catalog, schedule and student handbook can be found at our Web site—**http://www.almc.army.mil**.

WAIVERS **(Return)**

Commands nominating individuals who do not meet all of the course prerequisites must forward a complete justification for exception. **Waivers must be submitted at least 46 days before the course start date (90 days for the Logistics Executive Development Course).** A waiver received after the nomination due date and accepted Will be on a space-available basis. Failure to provide a required waiver may cause a nominee's cancellation and possible loss of the activity's quota. ATRRS users should indicate "WAIVER" in the remark section on the reservation roster screen (RL display). ALMC course points of contact for clarification of a nominee's qualifications are in the alphabetical course listing section.

PAYMENT FOR INSTRUCTOR TRAVEL, PER DIEM, PRINTING AND SHIPPING
DD Form 448, Military Interdepartmental Purchase Request (MIPR) must be forwarded To ALMC 30 days prior to the class start date or be subject to cancellation. This document will be accepted as reimbursed and a billing will be processed to collect the funds. MIPRs should identify the course, class number, and class dates that are being funded. MIPRs can be mailed to US Army Logistics Management College, ATTN ATCL RQA, 2401 Quarters Road, Fort Lee, VA 23801 – 1705 or faxed to DSN 539-4574/ (804) 765-4574. **(Return)**

Funding citations on letters, emails, and DD Forms 1556 are not acceptable. ALMC does not have the capability to accept the Government International Merchant Purchase Authorization Card (IMPAC) for payment

TUITION [(Return)](#)

As directed by the Office of the Assistant Secretary of the Army for Financial Management and Comptroller [OASA (FM&C)], ALMC is required to charge tuition of Non - DOD agency employees, nonappropriated fund (NAF) employees and DOD contractors. Tuition charges are not waiverable. Currently, tuition is $66 per class day and subject to change. Any partial days are rounded to the nearest whole day for tuition. Space - available acceptance of non - DOD agency and DOD contractor employees does not preclude payment of tuition.

Non - DOD agencies and NAF activities should submit a DD Form 448 , Military Interdepartmental Purchase Request (MIPR), identifying the student, course, class number and class dates.

DOD contractors should submit a check made payable to the Treasurer of the United States, with a DD Form 1556 or equivalent information for each student and the Contractor Officers Representative (COR) certification that the training is requireed in order for the contractor to accomplish the Government contract.

Funding citations on letters, e-mails and DD Forms 1556 are not acceptable. ALMC does not have the capability to accept the Government International Merchant Purchase Authorization Card (IMPAC) or any charge card payment.

MIPRs and check should be mailed to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATCL RQA, 2401 QUARTERS ROAD, FT LEE, VA 23801-1705. MIPRs can be faxed to DSN 539-4574/(804) 765-4574.

Training officers (see ATRRS VR Display Table 15 for component codes) and course directors (Fort Lee Form 414) need to ensure students are coded as Non-DOD or contractor to facilitate collection of tuition.

Military Personnel and Civilian Employees of Foreign Governments. Reimbursement rates are established according to the guidance published in Joint Security Assistance Training Regulation 12 - 15 and in supplemental instructions. Separate rates are provided for students in a Foreign Military Sales Training or International Military Education and Training status. These rates are revised periodically and are published by t he Defense Security Assistance Agency in Foreign Military Sales and Military Assistance Program Articles and Services Lists.

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MODES OF INSTRUCTION

ALMC uses eight modes of instruction.

RESIDENT CLASSES. Resident classes are taught on the ALMC campus.

ONSITE CLASSES.   Onsite classes are taught off campus by the ALMC faculty. These courses are normally identical in content to resident courses. The objective of onsite training is to meet the educational needs of DOD personnel and agencies in the most economical and effective manner possible. Onsite classes are requested through the annual TACITS survey and are scheduled and approved concurrently with the resident training program. Classes not projected via the TACITS survey or SMDR, must be identified in an ATRRS TRAP.

VIDEO TELETRAINING (VTT) CLASSES. VTT provides the means to distribute training to a number of students simultaneously.   Different methods of instruction may be used to present the training.   VTT consists of two networks: Teletraining Network (TNET) and the Satellite Education Network (SEN).   ALMC courses offered via TNET or SEN mode can be found in the appendices.

     TNET provides near full motion two - way video and audio, graphics and data transfer.   Each TNET site can send and receive training from over 110 other TNET locations and hundreds of other sites in military and state networks.   TNET sites can be found at http://www.atsc.army.mil/itsd/vtt/SITES.asp. TNET can also receive training from SEN sites.   For additional information call DSN 826-5475/2467 or (757) 878-5475/2467 or visit Web site http://www.atsc.army.mil/itsd/vtt/vtthome.asp.

     SEN is a studio - based, one - way video network with return audio to the instructor over phone lines.   SEN broadcasts to 61 of its own downlinks and all the TNET sites as well.   ALMC is responsible for the transponder equipment and network management. Receiving sites must provide local communications in adequate classroom facilities. Inquiries should be addressed to SATELLITE EDUCATION NETWORK, ATTN ATIC ETO E, 2401 QUARTERS ROAD, FORT LEE VA 23801 - 1705 or call DSN 539-4512/4004 or (804) 765 - 4512/4004.   Additional information can   be found in the Programs section of this catalog.

ACCREDITED OFF - CAMPUS INSTRUCTION (AOCI)/CERTIFIED OFFEROR. AOCI Classes are conducted off campus by local instructors who have been certified by ALMC. Instructional materials, methods, and policies are those of the college. For more information, see the Programs section of this catalog.

CORRESPONDENCE COURSES. Correspondence courses are taken by individuals in a nonresident status. For more information, see the Programs section of this catalog.

CONTRACTOR - DELIVERED COURSES. Several courses are taught by contractors who have been certified as qualified by ALMC.

CD ROM DISK COURSES. CD ROM courses are taken by individuals in a nonresident status. Enrollment and administrative details are handled through the mail. The student completes the course on a personal computer that has CD ROM disk read capability.

WORLD WIDE WEB COURSES. Selected ALMC courses are available on the World Wide Web. Students can access the ALMC Web site on a personal computer and enroll according to the procedures and information provided at **www.almc.army.mil,** click on Student Information. Lessons and examinations are completed on the students' personal computers.

GRADES (Return)

Examinations are administered and grades are assigned in courses longer than 2 weeks and in several shorter courses. Course directors and instructors evaluate student performance through classroom participation, written exercises, and examinations. Surveys may be administered early in the course to provide instructors with an Indication of the level of the student's knowledge at the beginning of the course. With this information, instructors are able to adjust the instruction to the requirements of the students. In - progress or midterm examinations and final comprehensive examinations also are administered. These examinations may be either subjective or objective and may be augmented by written analyses or research projects. Examination weights vary with classes and type of examination. A typical example is—

Midterm Examination	25%
Written Analysis	25%
Participation	10%
Final Examination	40%

Letter grades will be given t students upon completion of any course over 2 weeks in duration. Students completing courses 2 weeks or less in duration may receive letter grades at the option of the course director. The grade scale is—

A = 90 to 100
B = 80 to less than 90
C = 70 to less than 80
F = less than 70

ACADEMIC STANDARDS (Return)

The ALMC honor code places students on their honor not to give information or assistance to others or to receive help from any other source while taking examinations. This honor code is an integral part of the ALMC academic environment.   Adherence to this code marks a student as a mature individual who is willing to rely upon his/her own efforts.

Failure to follow this code may result in reduction of academic standing or dismissal from ALMC, with an   explanation of the circumstances forwarded to the student's command or agency.

ARMY OFFICER EVALUATION (Return)

An **Academic Evaluation Report (AER)**, DA Form 1059, will be prepared by ALMC in accordance with AR 623-1, 31 Mar 1992.   International military student officers   will receive a DA Form 2496 if enrolled in a course with one or more examinations and a length of ten or more working days. **NOTE:** Multiple-phased courses will generate an AER at completion of all phases.

ATTIRE (Return)

The ALMC uniform for **USA** personnel is Class B or Battle Dress Uniform (BDU) with the exception noted below.   **USN** personnel: E7 or above, summer khakis or BDU for units authorized BDUs.   For E6 or below summer whites or winter blue uniform as appropriate. **USMC** personnel: Service B or service C (contact   Ft. Lee   DET Commander for switchover dates) or camouflage digital utilities. **USAF** personnel: Short or long sleeved shirt/blouse and pants/skirt or BDU/CDU (desert camouflage uniform).   **USCG** personnel: Coast Guard Class B (winter uniform) or tropical uniform for summer.

As an exception, military students attending the **Combined Logistics Captains Career Course** (CLC^3) are required to wear BDUs and are required to bring Dress Blue and Class A uniforms.   Military students attending the **Logistics Executive Development Course** (LEDC) are required to bring BDUs, Class A uniforms and Dress Blues [if attending during the ALMC Spring Forma l (Dining Out)] timeframe.   Military students attending the **Combat Service Support PreCommand Course** (CSSPCC) will wear the BDUs only.   Military student attending the **Logistics PreCommand**

Course (LPCC) will be given the option to wear Class B or BDUs. The LPCC welcome letter will contain additional information for the different iterations of the course. The Class A uniform is required for the **ORSA Military Applications Course** (ORSA MAC) graduation ceremonies.

Military students attending the **Army Acquisition Basic Course** (AABC) at the ALMC Huntsville Campus will wear Class B on day one and other select days but will primarily wear civilian clothes and follow the civilian dress code below.

Civilian students, while attending ALMC courses, should wear business casual attire. Business casual attire is defined as dress slacks, shirts with collars, dress shoes/loafers and the equivalent attire for women. Shorts, sandals, athletic shoes, tank tops, jeans and athletic sweat suit are **not** considered appropriate business casual attire. **National Guard** and **Army Reserve** technicians will wear appropriate office civilian attire when not on military orders.

RELIEF OF STUDENTS (Return)

Relief of students from ALMC courses may be made for academic deficiency or failure, misconduct, or other reasons deemed adequate by the Commandant. A student may be relieved without prejudice to comply with official order, or by request of the student in cases of personal inconvenience, emergency, or academic insufficiency.

ACADEMIC AWARDS (Return)

For all ALMC resident, onsite, satellite, and accredited off-campus instruction courses of more than 2 weeks duration, the course director will designate the top 20 percent of the class as "Commandant's List" graduates. A grade of A is required for the list. The top graduate will be designated "Distinguished Graduate," and the second through fifth highest graduates will receive the title "Honor Graduate." A letter of commendation will be forwarded to the commands of Distinguished and Honor Graduates.

SKILL IDENTIFIERS (Return)

Skill Identifiers (SIs) indicate specific officer occupational skills that are not related to any one specialty but are needed for the performance of duties in a position. SIs also indicates specialized enlisted skills that are closely related in addition to those required by an MOS. Courses that lead to classification according to SI are indicated in the alphabetical course listing section of this catalog. SIs are explained in Army Regulation (AR) 611-21, Chapter 4, for officers and in AR 611-21, Chapter 6, for enlisted personnel.

RECOMMENDED CREDIT AND TRANSCRIPTS (Return)

The American Council on Education (ACE) has recommended undergraduate and graduate credit be granted by civilian educational institutions for certain courses; however, each institution determines the course (s) for which it will grant credit. When applicable, the number of recommended semester hours of credit is given under the course description. Credit allowed by the Florida Institute of Technology (FIT), which offers cooperative degree programs in conjunction with ALMC , is shown in the Alphabetical Course Listing section. **You must be accepted as a student by FIT and Complete one semester before you can request transfer of graduate credit into your program**. ACE credit recommendations are listed in Appendix A or visit their Web site www.militaryguides.acenet.edu for further information.

A transcript of courses completed at ALMC will be forwarded to civilian institutions upon request. **Requests must be in writing** and include SSN, inclusive dates of attendance **if** attendance was before 1980, return mailing address and student's phone number and signature. **A perforated request form is provided as an Appendix**. ALMC transcript information, to include a transcript request form to download, may be found on the ALMC Web site **http://www.almc.army.mil**, click on Student Information. Requests should be sent to US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ ASO R, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705 or faxed to DSN 539-4240 or (804) 765-4240.

COOPERATIVE DEGREE PROGRAMS (Return)

The Florida Institute of Technology (FIT) offers five cooperative degree programs in conjunction with ALMC. The degrees offered are Master of Science degrees in Logistics Management, Acquisition and Contract Management, Materiel Acquisition Management, Management, and Operations Research. FIT is fully accredited and awards associate, bachelor, master, and doctoral degrees.

Graduates of the **LEDC** (8A-F17) are awarded 12 semester hours of credit toward a master's degree in Logistics Management, Management, or Materiel Acquisition Management. Graduates of the 5-phased Associate Logistics Executive Development Course (**ALEDC**) (ALMC-AL, ALMC-AC, ALMC-AD, ALMC-AE and ALMC-AM) may earn up to 9 hours of graduate credit for phases completed in resident mode. Graduates of the Army Acquisition Basic Course (**ALMC-QA**) are awarded 9 semester hours of credit toward a master's degree.

LEDC students may earn an additional 3 hours of graduate credit by taking one concurrent elective course taught by the FIT faculty. The remaining 18 semester hours required for a degree are satisfied by attending FIT evening courses as full-time students for two additional semesters or participating over a longer period of time as part-time students.

These cooperative degree programs are well suited for individuals contemplating long-term training. Military students may attend in a permissive TDY status, with the Department of Veterans' Affair paying the tuition costs, or under a fully funded military program. Civilian students may attend under the provisions of the DA Long - Term Training and Education of Civilian Employees Program (see Civilian Personnel Regulation 400, Chapter 410.12).

FIT may allow special credit for other courses taught at ALMC. Individuals not attending LEDC ma earn their degrees by completing all course work after duty hours at Fort Lee, Virginia. There are no provisions for acceptance of correspondence work. Additional information about the ALMC/FIT Cooperative Master's Degree Programs can be obtained by writing to FLORIDA INSTITUTE OF TECHNOLOGY, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705, calling DSN 539-4665 or (804) 765-4665 or (804) 862-3744, or by accessing Web site http://www.segs.fit.edu, click on graduate centers.

DEFENSE ACQUISITION UNIVERSITY (DAU) EQUIVALENCY (Return)

The DAU has awarded course equivalencies for LEDC (8A-F17) and AABC (ALMC-QA). For more information see the appendices.

RESEARCH SERVICES AND INFORMATION (Return)

ARMY LOGISTICS LIBRARY. The library provides reference services, interlibrary loans, and databases searches. The library contains reference materials; a 38,000-volume general book collection; numerous current periodicals and microfiche, microfilm, and CD ROM resources. Through the ALMC home page, the library provides to the Fort Lee Community it s online catalog, PROQUEST Direct, and Military FULLTEXT services. Additional information can be found on the World Wide Web at http://www.almc.army.mil/library/index.asp.

A unique collection of historical information is being digitized and uploaded to the Defense Logistics Studies Information Exchange file room on the Center for Army Lessons Learned web site. This collection is for use in the "Support to Organizational Training/Functional Area Assessment" initiative. The World Wide Web address for this database is http://www.call.army.mil. This collection is also available for circulation at the Army Logistics Library.

ARMY LOGISTICIAN. *Army Logistician* (Professional Bulletin 700-XX) is the official Professional bulletin o f US Army logistics. It provides timely and authoritative information on Army logistics plans, policies, doctrine, procedures, operations, and developments to members of the Active Army, Army National Guard, Army Reserve, and civilian employees of the Army and to other services and Government agencies. Army units receive distribution under the initial distribution system as outlined in DA Pamphlets 25-30 and 25-33. Information about subscriptions can be found on the *Army Logistician* Web site, http://www.almc.army.mil/alog/index. asp. Issues of *Army Logistician* can also be viewed on the Web site.

MTSS/LODGING AND SERVICES (Return)

Since 1 October 2002, DA test Military Training Service Support (MTSS) is in effect at Fort Lee for **AC, USAR and ARNG students TDY to attend ALMC courses**. MTSS information can be viewed online at www.hqda-odcsops.army.pentagon.mil/mtss. Incoming AC, USAR and ARNG students are not required to call the Fort Lee Lodging Operations for room reservations. Rooms will be blocked based on ATRRS input. Upon arrival at Fort Lee, students must report to the Fort Lee Lodging Office, Bldg 8025, located on Mahone Avenue for room assignments. On-post lodging will be assigned first. When on-post rooms are not longer available, the lodging clerk will call Army Central Reservations Center (CRC) to make reservations off post for the student at a contracted Lodging Success Program (LSP) hotel. The lodging clerk will issue the student an MTSS Referral Sheet so that the LSP hotel charges the cost of the room to the MTSS program, not to the student. The report date for ALMC classes is ONE day prior to the actual class start date to allow for travel. Students will not be paid per diem, allowance or transportation prior to the report date specified on their orders. The weekend and holiday meal costs will be borne by the order issuing activity. MTSS students will be required to obtain breakfast and lunch in the ALMC Cafeteria. The dinner meal must be obtained at the Lee Club. Students lodged off post currently are

provided transportation to the post by the LSP hotel. Visit the ALMC Web site http://www.almc.army.mil/handbook/lodging.htm for more detailed information.

OTHER ALMC STUDENTS or training managers are required to call the Fort Lee Lodging Operations Office 30 - 60 days before the class start date to determine availability of on-post quarters during training. If reservations are not made in advance, students must report to Bldg 8025 in person immediately upon arrival at Fort Lee to obtain a lodging assignment. If quarters are available, a confirmation number will be issued. If quarters are not available, Fort Lee Lodging will advise the traveler to call Army Lodging Central Reservations Center (1-800-GO-ARMY) for reservations at the LSP hotel. A TDY traveler may decline Government quarters and procure commercial lodging with reimbursement limited to the cost of the available Government quarters. The Fort Lee Lodging telephone numbers are DSN 687 - 6694/6698 or (804) 734-6698/94 or 1-800-403-8533. Travelers obtaining a nonavailability number from the CRC may contact the Carlson Wagonlit Official Travel Office (Building 12010) for off-post hotel accommodations during their course stay and for information and reservation services on all airlines. Their telephone number is (804) 733 - 1460 or toll free 1-800-916-3456. Hours of operation are Monday through Friday 0730-1615, closed Saturday and Sunday.

Billeting assignments made for personnel on TDY are for the entire period of TDY. Student reservations will not be held beyond 1800 EST without a credit card guarantee or advance payment. Additional information for Fort Lee Lodging can be found at Web site http://www.leemwr.com, click on lodging icon. For more detailed information visit the ALMC Web site http://www.almc.army.mil/handbook/lodging.htm.

HANDICAPPED TRAINING AIDS. ALMC, in coordination with the Computer/Electronic Accommodations Program (CAP), provides accommodations to increase accessibility for persons with disabilities. Scanners, readers, large print display processors, talking calculators, talking dictionaries, zoom text software, speech synthesizers, and Braille embossers are available for the visually impaired. Telecommunication and amplification devices and closed-caption decoders are available for the hearing impaired. Left- and right-hand keyboards and a mouth stick are available for students with limited hand movement. Soundproof software is available for students with learning disabilities.

Students who require the services of a sign language interpreter for training that is **2 days or longer** may submit an application through their supervisors and training officers to the DOD Computer/Electronic Accommodations Program Office (CAP Office), TRICARE Management Activity, Office of the Assistant Secretary of Defense (Health Affairs), 5111 Leesburg Pike, Suite 810, Falls Church, VA 22041-3206. The CAP Office may be reached at DSN 761-8813 or (703) 681-8813 (V/TTY) or FAX (703) 681-9075 or email cap@tma.osd.mil. The CAP Office must receive the application at least 4 weeks in advance of the date of the service.

Training officers must **indicate in ATRRS** the student has a disability, the nature of the disability, and that a CAP application has been submitted, if necessary. A copy of that application should be faxed to the ALMC Registrar at DSN 539-4240/(804) 765-4240.

TELEPHONE CALLS. Incoming calls for students during duty hours should be directed to the Student Services Office, DSN 539-4737/4368 or (804) 765-4737/4368. If an emergency call is received, the student will be taken out of class; otherwise, a note will be placed on the bulletin board in the narrow hallway behind the Student Services office. Emergency calls received after duty hours will be handled first by the ALMC Staff Duty Officer using Pager # (800) 946 - 4646 PIN 1723737 (with in the Richmond Metropolitan Area) or second by the calling the HHC/Student Services Commander's cell phone (804) 479-0641. The post operator can be reached at DSN 539 - 3000 or (804) 765-3000. Additional information can be found at Web site: www.almc.army.mil, click on Administrative Information. **NOTE: Long distance calls (DSN or commercial) are the responsibility of the students attending classes at ALMC. Telephone access codes for students are not authorized. An emergency call will be cleared and placed through the HHC/Student Services Office.**

TRAVEL. Richmond International Airport is located 30 miles north of Fort Lee and serves most national airlines. Limousine service is provided from Richmond International Airport to Fort Lee by Groome Transportation Service. Petersburg also is Served by commercial bus lines and railways on a frequent schedule. Intrapost transportation is limited to commercial cab service. Shuttle bus service will be provided by the LSP hotel. The Carlson Wagonlit Travel Office on post provides a complete line of services and may be reached on (804) 733-1460, fax (804) 733 - 1478, or 1-800-916-3456 for official travel or (804) 733-1480/2137 for leisure and ITR travel.

VEHICLE REGISTRATION. Fort Lee is not an open post. Students who do not have DOD stickers on their vehicles will be issued passes at the Lee Avenue Gate ONLY upon their arrival to Fort Lee. During ALMC orientation, students will be issued vehicle passes by HHC/Student Services Office for the duration of their course. Students with POVs are required to bring proof of vehicle registration and insurance and a valid driver's license to obtain a vehicle passes. Students driving on post must have liability insurance in the amount required by the state in which the vehicle is registered. The ALMC HHC Office may be reached at DSN 539 - 4737 or visit Web site www.almc.army.mil, click on Administrative Information.

ARMY WEIGHT CONTROL PROGRAM (Return)

ALMC enforces the Army Weight Control Program in accordance with AR 600-9. US Army military should bring their full PT uniform for participation in the Commandant's Run (if scheduled during your course offering). The CLC3 APFT is conducted during Phase 1 and weigh-ins are on the first day at 0630 (students should refer to the in-processing schedule received upon signing in t o HHC). Incoming military personnel attending the ORSA MAC (Phase 1) will be weighed on the first day of class beginning

at 0700. Military personnel attending the LEDC will be weighed on the second day of class. Military students attending the ALEDC Phases 1 through 5 will be weighed if stated on the student's orders. Weigh-in attire will be service - appropriate uniform or the summer Army Physical Fitness Test summer uniform. Personnel who fail to meet the standards will be administered the body fat analysis. Students exceeding the body fat standard will be denied enrollment.

SCHOOL OF LOGISTICS SCIENCE

The **School of Logistics Science (SLS)** conducts education, training, research, doctrine, and consulting programs across the logistics continuum (strategic, operational and tactical levels). Areas of concentration include logistics leader/career development, sustainment logistics, installation logistics, joint/multinational logistics, and multifunctional logistics. The School consists of three academic departments.

The **Tactical Logistics and Leader Development Department** prepares officers to operate as combat logisticians in positions ranging from primary battalion - and brigade-level staff officers to company - through brigade - level commanders. Three courses provide t he full spectrum of curricula to meet this task. The Combined Logistics Captains Career Course (CLC[3]) is mandatory for all Transportation, Ordnance, and Quartermaster Corps captains. A limited number of Medical Service and Aviation Corps officers also are selected by their branches to attend. The course prepares them for company command and, in an extensive battlefield logistics phase, for operating on a multifunctional staff. The Support Operations Course prepares senior captains and majors for the specific job of providing direct support to a brigade combat team on the battlefield. Finally, the Combat Service Support Precommand Course serves to update battalion - and brigade - level command selectees on emerging doctrine and logistics systems and on lessons learned from recent training events and operations. Seminars provide frank discussions on subjects the attendees will face in command. The battlefield is the primary focus of each course, but issues affecting the Army in garrison also are discussed.

The **Logistics Executive Development Department** develops leaders in logistics management by providing newly assigned employees basic skills and knowledge in Army logistics and by preparing managers for positions at the mid and executive level in the Army and the joint arena. A 2 - week Army Logistics Introductory Course (ALIC) educates DOD employees in the functional areas of supply, maintenance, transportation, and services at the tactical, operational, and strategic levels. The Logistics Management Development Course (LMDC) develops the managerial skills of selected military and civilian personnel assigned to, or anticipating assignment to, the Army logistics system, principally at the national or strategic level, by providing a broad overview of the logistics system and the support relationship to the Army in the field. The Defense Regional Interservice Support (DRIS) Course trains technicians from all Services on the intricacies of establishing and maintaining support services using interservice support agreements. The Logistics Executive Development Course (LEDC) is the Army's premier senior logistics course. It prepares military and civilian personnel for key managerial positions within the Army and DOD logistics systems. The 2-week International Officer Logistics Preparatory Course (ILC) prepares international officers attending LEDC and CLC[3] to better understand how the Army logistics system operates. The Associate LEDC (ALEDC), taught in 2-week resident phases and the correspondence mode, is for reserve military personnel, and civilians and active military personnel who are unable to attend the resident LEDC. The Reserve Component Multifunctional Combat Service Support (RCMCSS) Course provides multifunctional logistics training to reserve component captains and field grade officers. The course is taught onsite to sponsoring Army reserve commands. The Logistics Precommand Course (LPCC) prepares colonels and lieutenant colonels for the rigors of command at transportation, depot, arsenal, ammunition plant and contracting commands. The Joint Course on Logistics (JCL), a 2-week course, prepares field grade officers and senior civilian employees from Unified Commands, services and DOD agencies to function successfully while planning and supporting joint logistics operations and the Multinational Logistics Course (MLC) prepares them for multinational logistics operations. The DA Logistics Intern Training Program (DA LITP) prepares supply and maintenance interns to move into logistics management positions. The course focuses on logistics functions, structure and systems, emerging concepts, technologies, and logistics initiatives and their interrelationships.

The **Materiel Management Department** conducts logistics management education for The Army Materiel Command (AMC), DLA and other DOD elements. The Army Maintenance Management Course (AMMC) addresses the relationship of maintenance to other logistics functions, the development and satisfaction of materiel requirements, maintenance engineering, and maintenance operations. The Army Secondary Item Management Course (ASIMC), the Commodity Command Standard System Functional Course (CCSS FC), and the Major Item Management Course (MIMC) teach functional inventory managers how to manage approximately 150,000 major and secondary items using the AMC operating system. **NOTE**: Logistics Modernization Program courses are currently under development and will replace the CCSS FC. The Retail Supply and Maintenance Systems Course (RSMSC) covers general retail supply and maintenance policy and procedures and provides descriptions of the combat service support force.

structure and the various CSS STAMIS (including selected management reports) used to provide combat service support. The Installation Logistics Management Course (ILMC) teaches logisticians the skills required to provide logistics support services at Army installations. The Defense Reutilization and Marketing (DRM) Program Course Provides an overview of the DRM program, property accounting, operations, and demilitarization. The AMC Logistics Assistance Program (LAP) Senior Manager's and LAP Operations Courses focus on the elements needed for LAP personnel to provide Effective assistance to AMC's Army customers in resolving logistics and materiel readiness problems in the field. The Defense Distribution Management Course (DDMC) highlights the DOD physical distribution system, with particular emphasis on the major depot functions of receiving, storing, packaging, physical inventory, issuing, transportation, and resource management. The Defense Inventory Management Course (DIMC) teaches inventory management concepts to managers from each of the military services and DLA. It focuses on why changes in supply control studies occur when individual elements change and what inventory managers can and should do to provide cost-effective inventory support.

SCHOOL OF SYSTEMS AND ACQUISITION MANAGEMENT

The **School of Systems and Acquisition Management (SSAM)** encompasses all College educational programs in Army acquisition management, systems engineering, management sciences, environmental management and Army quality. SSAM also is home to a variety of specialty courses that support broad Army programs and processes. Special topic seminars and continuing education courses are provided on a wide array of subject areas. SSAM courses and instructional support are presented through three academic departments and a legal staff.

The **Systems Acquisition Department (SAD)** is located at Huntsville, AL. It offers a range of acquisition courses. The 9- week Army Acquisition Basic Course (AABC) is presented five or more times each year. This graduate - level course is offered to a range of students including: Army officers and non-commissioned officers, DA civilians, and international students. Other courses taught by the faculty include special acquisition seminars. They also assist in the teaching of ALMC's Contracting Officer's Representative (COR) Course and the Performance Work Statements (PWS) Course. The SAD faculty provides acquisition consulting to program management offices, the Corps of Engineers, other Army and DOD activities and US Government agencies.

The **Systems Management Department (SMD)** conducts courses that support Army acquisition, doctrine development training and resource management processes. SMD also teaches the college's Army quality program series of courses. The Contracting Officer's Representative (COR) Course emphasizes contract administration and is the certification course for new CORs. The Performance Work Statements (PWS) Course provides format and content necessary to prepare valid, enforceable performance work statements. The Combat Developments Course (CDC) provides combat developers with essential skills and knowledge needed in the requirements determination process

to improve the Army's war fighting capabilities. The Manpower and Personnel Integration (MANPRINT) courses focus on human systems integration (HSI) and are directed to combat, training, and materiel development personnel to ensure HSI issues are addressed during the acquisition process. The Manpower and Force Management Course (MFMC) prepares military and civilian personnel for positions requiring knowledge of execution of manpower and force management functions and programs. The Doctrine Developers Course (DDC) trains TRADOC interns in the skills and knowledge required to manage the doctrine development process. The Combat, Training and Doctrine Developers Integration Course (CTDDIC) provides interns and other new TRADOC employees with an introduction to the three disciplines of combat, training and doctrine development. In support of Army Regulation 5-1, Total Army Quality Management, SMD offers four courses on performance excellence, customer focus, employee empowerment, teaming and continuous performance improvement. The department also provides instructional support to all elements of the College in the Areas of defense financial management, MANPRINT, manpower and force development and combat development and training.

The **Systems Engineering Department (SED)** provides instruction on mathematical, scientific, engineering, and computer skills needed for military applications of operations research through a family of formal undergraduate and graduate level courses and a post-graduate level Continuing Education Program. The department also seeks to provide an understanding of the concepts and techniques of decision risk analysis for the design, analysis, and control of large-scale military programs; to improve analytical skills within the Army's training community; and to improve a speaker's ability to present results to non-technical decision makers. To meet the needs of the DOD analytical community, the department also familiarizes non-technical

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DOD personnel with basic ORSA techniques and military applications; performs research and consulting for DOD agencies in the areas of operations research, statistics, and management science; and, upon request, provides specialized seminars in operations research, statistics, and computer science applications. SED is also the home of the college's environmental management program. This program offers courses on Army environmental management, pollution prevention and hazardous waste management. In addition to departmental courses, the environmental faculty provides training support to many other ALMC courses. Beyond the classroom, SED environmental faculty members provide expert environmental consultations to activities throughout the Army. The Combat Service Support Automation Management Office (CSSAMO) program provides hands-on training for troubleshooting the Standard Army Management Information Systems.
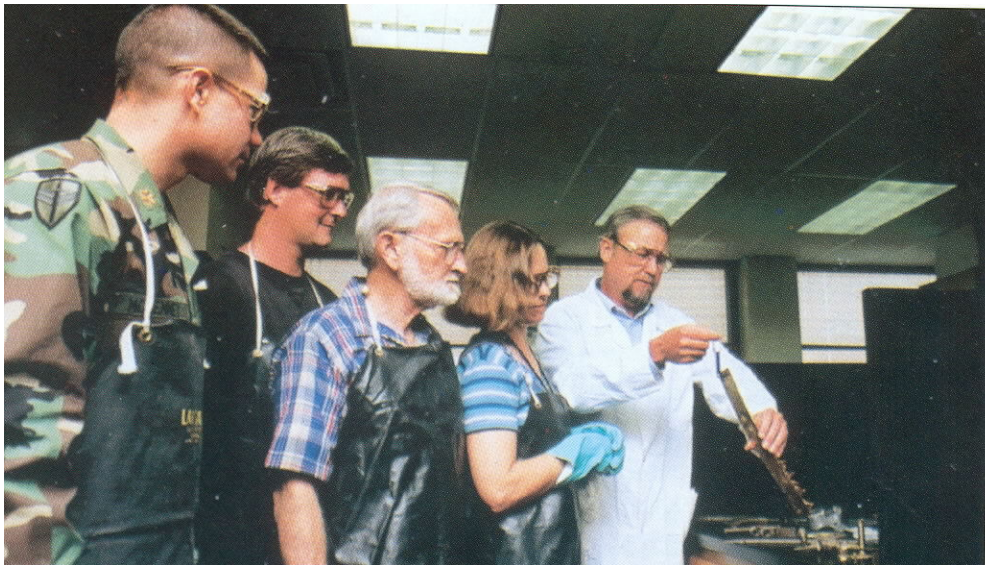
Complementing the two academic departments is the **Legal Staff**. This group of attorneys provides college-wide instruction in contract law, ethics, law of war, code of conduct and other legal instruction required by the broad array of courses presented throughout the college. In addition to supporting ALMC courses, they also provide legal instruction for the Army Quartermaster School's Officer Basic Course and its Warrant Officer Basic and Advanced Courses.

DIRECTORATE OF ADMINISTRATION AND SERVICES

The **Directorate of Administration and Services (DAS)** provides over all administrative, logistics, and academic support to the College. The director supervises chiefs of assigned offices and the safety, security and civilian personnel support functions. The directorate consists of four offices.

Academic Services Office (ASO). The ASO manages academic support, including quality assurance and internal evaluation; instructional materials and systems delivery improvement; course design and curriculum advice; civilian career development advice; faculty and staff training (including administering the ALMC Instructor Preparation Course); accreditation liaison with Army, DOD, and civilian agencies; action officer and coordination activities; and administration of the Fort Lee human resource civilian development and training. ASO provides Registrar Office support for academic reports and requests; schedules, catalogs, student handbooks, class history files and data transcripts; training data and statistics development; and quota management and allocation through interface with automated systems. The Army Logistics Library is under operational control of ASO and is described under the Research Services and Information section.

Administrative and Logistics Office (ALO). The ALO provides supply and services support to the College (requisitioning, receiving, storing, and issuing); supervises the equipment management program; and provides maintenance and support to College roads, grounds, and facilities. This support includes liaison with Fort Lee public works, contracting, and logistics directorates; classroom and staff and faculty support; contract administration for the College; instructional materials storage and distribution and mailroom operation.

Information Technology Office (ITO). The ITO is responsible for workplace and classroom automation (including operation of the Information Center for staff, faculty, and student use); computer installation and technical support; local area network administration and automated classroom setup and administration of the automated student recordkeeping system.

The **International Military Student Office (IMSO)** provides the international student With continuing assistance on administration, social, cultural, recreational, and personal matters. IMSO is available at all times to advise and assist the students. Additional information may be obtained by writing to US Army Logistics Management College, ATTN ATSZ AI, 2401 Quarters Road, Fort Lee VA 23801-1705 or by telephoning DSN 539-4012 or (804) 765-4012. The email address is **almcimso@lee.army.mil**. Visit the ALMC IMSO Web site at **www.almc.army.mil/imso/index.asp**.

HEADQUARTERS & HEADQUARTERS COMPANY (HHC) **(Return)**

The **Student Services Office (SSO)** provides administrative support to, and coordinates all administrative matters for, military and civilian students, to include liaison with installation support facilities, ensuring quality of life for the student while in a TDY status. The SSO also conducts weigh-in and APFT for military students. Other areas of responsibility include billeting and commercial lodging and medical assistance. Additional information may be found on the ALMC Web site **www.almc.army.mil,** click on Administrative Information.

RESERVE COMPONENTS OFFICE **(Return)**

The Office of the Chief, Army Reserve has assigned an officer to ALMC to assist Reserve Components members. The mailing address is US ARMY LOGISTICS MANAGEMENT COLLEGE, ATTN ATSZ AR, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705. For more information, see the Reserve Components Programs section of this catalog.

ALPHABETICAL COURSE LISTING

AIR FORCE OPERATIONS RESEARCH/SYSTEMS ANALYSIS FAMILIARIZATION COURSE (ALMC-2A)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4252
(804) 765-4252
orsafam@lee.army.mil

PREREQUISITES: Nominees should be military or civilians in action officer positions who interact with operations research analysts but are not operations research analysts themselves. Interns and persons in upward mobility programs also are welcome. Nominations are made by the director, Air Force Studies and Analysis Agency (AFSAA), (703) 588-8678 or DSN 425-8678. Questions, requests for nomination and DD Forms 1556, should be director to AFSAA.

SCOPE: The course is oriented toward action officers with little knowledge of quantitative techniques and their application. The course focuses primarily on those techniques most frequently used by USAF ORSA analysts. Topics include: probability, statistics, math programming, project management, regression, design of experiments, modeling & simulation, decision analysis and analysis methods.

ALMC INSTRUCTOR PREPARATION COURSE (ALMC-FF)

MODES AND DURATION:
Resident—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4732
(804) 765-4732

PREREQUISITES: ALMC military and civilian faculty members, personnel to be assigned as ALMC AOCI instructors, or personnel assigned classroom instructional duties. ALMC instructors should complete this course prior to assuming platform duties but no later than 6 months following assignment to ALMC.

SCOPE: The curriculum includes organizing for instruction, identifying cognitive levels of learning specified in Bloom's taxonomy, developing learning objectives, selecting appropriate methods of instruction and training aids, using effective platform techniques, preparing valid test questions, practicing guidance and counseling techniques, developing lesson plans and presentations, and presenting lessons.

ARMY ACQUISITION BASIC COURSE (ALMC-QA)
[Formerly Materiel Acquisition Management Course (ALMC-ML)]

MODES AND DURATION:
Resident—9 weeks
Onsite—9 weeks

RECOMMENDED CREDIT:
ACE—9 semester hours undergraduate
  See www.militaryguides.acenet.edu

FIT—9 semester hours graduate

FA: 51A System Development
   51C Contracting
   51L Acquisition Logistics

POC: (256) 864-1840
   aabc_almc@lee.army.mil

PREREQUISITES: Commissioned officers must be captains or majors with at least 7 years of active Federal commissioned service. Officers must have completed their branch advanced course and must have been assessed into the US Army Acquisition Corps with a Functional Area code of 51. Noncommissioned officers must be in the additional skill identifier G1 program. Civilians must be in the grade range of GS-07 through GS-13 and a member of the acquisition work force. All attendees should have a baccalaureate degree or higher. Commissioned officers, warrant officers, civilians and noncommissioned officers who fail to meet these prerequisites but who are assigned to a materiel acquisition position will be considered for enrollment on a case-by-case basis. Contractor personnel may attend on a "space-available" basis if their Government point of contact approves the DD Form 1556. Allied students must score a minimum of 85 on the English Comprehension Level Examination.

SCOPE: This graduate-level course is designed to provide a broad spectrum of knowledge pertaining to the materiel acquisition process. It covers legal and regulatory policies and objectives that shape the acquisition process and the implementation of these policies and objectives by the US Army. Areas of coverage include acquisition concepts and policies; research, development, test and evaluation; financial and cost management; acquisition logistics; software acquisition; force modernization; production management; and contract management. This course will emphasize Army-unique system acquisition procedures and organizations throughout the curriculum.

NOTE: The ALMC-QA course provides the Army acquisition workforce with Defense Acquisition University (DAU) equivalent training in contracting (CON 100, CON 101 & CON 104), systems acquisition (ACQ 101 & ACQ 201), information technology (IRM 101 & SAM 101), test and evaluation (TST 101), acquisition logistics (LOG 101) and program management tools (PMT 250). **This course can be found on ATRRS under School Code 907A, ALMC Huntsville Campus.** For advanced reading materials and additional information visit Web site http://www.almc.army.mil/hsv/index.asp.

ARMY ACQUISITION BASIC COURSE PHASES 1—4 (ALMC-QE, ALMC-QF, ALMC-QG and ALMC-QH)

MODES AND DURATION:
Onsite—2 weeks each phase

RECOMMENDED CREDIT: None

FA: 51A System Development
51C Contracting
51L Acquisition Logistics
51S Science and Engineering

POC: (256) 864-1840
aabc_almc@lee.army.mil

PREREQUISITES: See ALMC-QA above.

SCOPE: See ALMC-QA above.

NOTE: Course phases have been added to accommodate requirements that cannot be trained in the resident ALMC-QA. Phases will be taught in the onsite mode. The four phase option is ideally suited for journeyman-level civilians and reservists who may not be able to attend the nine-week resident AABC.

ARMY ACQUISITION INTERMEDIATE CONTRACTING COURSE (ALMC-AIC)

MODES AND DURATION:
Resident—4 weeks

RECOMMENDED CREDIT: None

FA: 51C Contracting

POC: (256) 864-1833

PREREQUISITES: Army civilian and military assigned to the acquisition workforce who meet level 1 training requirements in the contracting functional area.

SCOPE: This course is designed to provide training targeted to Army acquisition workforce members who require level 2 training in the contracting functional area. AAICC will consist of lectures, readings and practical exercises.

ARMY ACQUISITION INTERMEDIATE LOGISTICS COURSE (ALMC-AIL)

MODES AND DURATION:
Resident—4 weeks

RECOMMENDED CREDIT: None

FA: 51L Acquisition Logistics
51S Science and Technology

POC: (256) 864-1827

PREREQUISITES: Army civilian and military assigned to the acquisition workforce who meet level 1 training requirements in the acquisition logistics functional area.

SCOPE: This course is designed to provide training targeted to Army acquisition workforce members who require level 2 training in the acquisition logistics functional area and level 2 training in System Planning, Research, Development and Engineering (SPRDE). AAILC will consists of lectures, readings and practical exercises.

ARMY ACQUISITION SPECIAL TOPICS SEMINAR (ALMC-AS)

MODES AND DURATION:
Onsite—2-5 days

RECOMMENDED CREDIT: None

POC: (256) 864-1825
aasts_almc@lee.army.mil

PREREQUISITES: Commissioned officers, warrant officers, civilians and noncommissioned officers who work in an acquisition position. Defense contractor personnel may attend with an approved DD Form 1556. Tuition and other costs are based on length of training, materials and other relevant expenses.

SCOPE: Onsite instruction in a variety of system acquisition topics including: acquisition policy, contracting, acquisition logistics, scheduling techniques and program management tools.

ARMY LOGISTICS INTRODUCTORY COURSE (ALMC-AX)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-0285
(804) 765-0285
alic@lee.army.mil

PREREQUISITES: This course is for DOD employees newly assigned in positions requiring basic skills and knowledge in Army logistics or with limited Army logistics experience or knowledge.

SCOPE: The curriculum covers the functional areas of supply, maintenance and transportation at the tactical, operational, and strategic levels.

ARMY MAINTENANCE MANAGEMENT COURSE (8A-F3)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks
Correspondence—51 hours

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

POC: DSN 539-4309
(804) 765-4309
ammc@lee.army.mil

PREREQUISITES: Active and Reserve Component Commissioned Officers, Warrant Officers, Senior Noncommissioned Officers, and DOD civilians (GS-7 or above) whose current or projected job assignments require an understanding of how the Army plans and executes materiel maintenance throughout an item's life cycle. Applicants should be assigned to DOD organizations responsible for developing or implementing Army maintenance policy and programs during the acquisition or sustainment of materiel at designated readiness levels.

Applicants for the correspondence course must meet the requirements provided in DA Pam 350-59.

SCOPE: Using the Life Cycle Management Model as a frame of reference, this course provides detailed instruction covering maintenance policies and programs. The maintenance subfunctions of maintenance engineering (during the acquisition phase) and maintenance operations (during the sustainment phase) are examined to determine their impact on the Army logistics systems and their interrelationship with other logistics areas. Emphasis is placed on the impacts of maintenance engineering decisions upon the maintenance operations support structure.

ARMY PERFORMANCE IMPROVEMENT CRITERIA (APIC) COURSE (ALMC-AA)

MODES AND DURATION:
Resident—3 days
Onsite—3 days
TNET—5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4762
(804) 765-4762
taq@lee.army.mil

PREREQUISITES: Nominees should be actively involved in their organization's self-assessment process; the President's Quality Award Program (PQA); or the Army Community of Excellence Program.

SCOPE: This course focuses on the Army's strategic framework for leading change. The APIC goal is to improve the overall effectiveness and efficiency of Army organizations in delivering

continuous value to customers, resulting in mission success. The APIC enhances the Army in three specific ways. First, it serves as a working tool for strategic planning, organizational assessment, and training. Secondly, it raises the organization's performance expectations and standards. Finally, it establishes common performance criteria to facilitate communication and sharing among Army organizations, business, and industry.

ARMY SECONDARY ITEM MANAGEMENT COURSE (ALMC-SI)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours graduate

POC: DSN 539-4318
(804) 765-4318
asimc@lee.army.mil

PREREQUISITES: Students should occupy positions relevant to inventory management within the Army Materiel Command. Those civilian nominees GS-7 or above occupying positions as inventory managers (job series 2010), job series 346, 1670, 2001, or 2003 will be given priority. Officers possessing specialty codes 91/92, warrant officers in career field 920, and enlisted with MOS 92A may be accepted. This course is not open to international students.

SCOPE: The curriculum concentrates on materiel management functions as they relate to the management of secondary

items. The subjects covered range through the entire life cycle of materiel systems. Special emphasis is placed on wholesale requirements computation and the distribution process using existing databases and financial management. Forecasting techniques and logistical terminology are presented to provide a common basis for understanding the integrated materiel manager's role in weapon system management.

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT COURSE   PHASES 1—5 (ALMC-AL, ALMC-AC, ALMC-AD, ALMC-AE and ALMC-AM)

MODES AND DURATION:
Resident—2 weeks each phase
Correspondence—400 hours
  (May be completed as a combination of
   the two modes.)

RECOMMENDED CREDIT:
ACE—9 semester hours undergraduate
        See www.militaryguides.acenet.edu

POC: DSN 539-4752
         (804) 765-4752
         aledc@lee.army.mil

PREREQUISITES: See the Reserve Components Programs section of this catalog.

SCOPE: See the Reserve Components Programs section of this catalog.

BASIC ENVIRONMENTAL STAFF COURSE   (ALMC-BE)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT:
ACE—2 semester hours undergraduate

POC: DSN 539-4173
         (804) 765-4173/4806
         besc@lee.army.mil

PREREQUISITES: Nominees should be environmental coordinators, environmental protection specialists, installation environmental staff personnel, or other individuals who devote a majority of their time to environmental program management. It is assumed that these individuals are relatively new to the environmental program. Individuals should be familiar with pertinent environmental problems at their home stations for formal and informal presentation and discussion in the class-room. No security clearance is required.

SCOPE: This is an entry-level course for environmental professionals. The curriculum includes the basic concepts of ecology, environmental relationships, and pollution; the Army environmental compliance program; environmental laws, regulations, and policies; Army installation environmental management considera-tions; required reports and administrative procedures; and the preparation and evaluation of environmental documents.

BASIC ENVIRONMENTAL STAFF COURSE–MODIFIED (ALMC-EM)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4173
(804) 765-4173/4806
besc-mod@lee.army.mil

PREREQUISITES: Nominees should be National Guard/USAR environmental personnel, Active Army Unit Environmental Compliance Officers, or installation environmental management personnel.
SCOPE: The curriculum includes a brief discussion of ecological concepts; pollution sources and problems; pollution prevention; environmental documentation; environmental laws, regulations, and policies; and the Army Environmental Program.

COMBAT DEVELOPMENTS COURSE (ALMC-CD)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

POC: DSN 539-4459
(804) 765-4459
cdc_almc@lee.army.mil

PREREQUISITES: Active Army officers in the ranks of CPT to LTC, warrant officers, noncommissioned officers (SFC or above) recently assigned to, or en route to their initial assignment in a combat development or materiel acquisition position. Civilian personnel (GS-11 through GS-14) in the fields of 132 (intelligence), 301 (general), 343 (management), 345 (program), 346 (logistics management), 393 (communications), 801 (engineer), 803 (safety engineer), 1515 (operations research), or other appropriate career fields. Active National Guard or Reserve (AGR) officers assigned to force modernization positions.

NOTE: GS-07 and GS-09 interns must attend ALMC-TI [Combat, Training, Doctrine Developers Integration Course (CTDDIC)] prior to attendance at the Combat Developers Course. GS-07 interns will not be accepted into the ALMC-CD and GS-09 interns working in the combat developments career field may be accepted only after obtaining GS-09 and after obtaining approval from the course director.

SCOPE: This course introduces the processes used to achieve desired joint and Army warfighting capabilities needed for the 21st century. These processes focus on determining, documenting, and processing warfighting concepts, future operational capabilities, and doctrine, organization, training, materiel, leader development, personnel and facilities (DOTMLPF) requirements. This course concentrates on inputs to the joint capabilities integration and development system (JCIDS) process; its subprocess and products; its relationship to the planning, programming and budget execution system (PPBES); and its relationship to the acquisition process. The PPBES is presented as the means of prioritizing, funding, integrating and

synchronizing solutions to the identified need. The JCIDS process and the acquisition process (materiel life cycle model) provide the structure used to tie together blocks of instruction in the course. During this course, students are organized into an integrated concept team (ICT). In the ICT forum, teams will research problems, prepare documentation, and present briefings needed to initiate solutions to achieving actual operational capabilities. Students also gain familiarity with various TRADOC and other acquisition organizations they will interact with during their assignment as combat developers.

COMBAT SERVICE SUPPORT AUTOMATION MANAGEMENT OFFICE (CSSAMO) MAINTENANCE SYSTEMS COURSE (ALMC-TA)

MODES AND DURATION:
Resident—3 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4460
(804) 765-4460
cssamo_almc@lee.army.mil

PREREQUISITES: Personnel selected for attendance will be assigned to a CSSAMO billet. Students must have successfully completed AIT and be computer literate. Be functionally literate with the STAMIS for which the student is attending. All enrollees must successfully complete the on-line CSSAMO STAMIS Familiarization read ahead prior to attending the resident course. Upon enrollment in a resident class, you will be

notified on how to access the on-line material.

SCOPE: Learning STAMIS specific hardware and operating systems, STAMIS applications and interfaces, STAMIS software and communications, and STAMIS troubleshooting and diagnostics. This course consists of 120 hours of training which relates specifically to Maintenance STAMIS troubleshooting and diagnostics. Each STAMIS is grouped to provide a maintenance specific session. Systems included: Standard Army Maintenance System Levels 1 & 2 (SAMS-1/2) - 40 hrs, Unit Level Logistics System-Aviation (ULLS-A) - 40 hrs and Unit Level Logistics System-Ground (ULLS-G) - 40 hrs = 120 hours.

COMBAT SERVICE SUPPORT AUTOMATION MANAGEMENT OFFICE (CSSAMO) SUPPLY SYSTEMS COURSE (ALMC-GS)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4460
(804) 765-4460
cssamo_almc@lee.army.mil

PREREQUISITES: Personnel selected for attendance will be assigned to a CSSAMO billet. Students must have successfully completed AIT and be computer literate. Be functionally literate with the STAMIS for which the student is attending. All enrollees must successfully complete the on-line CSSAMO STAMIS Familiarization read ahead prior to

attending the resident course. Upon enrollment in a resident class, you will be notified how to access the on-line material.

SCOPE: Learning STAMIS specific hardware and operating systems, STAMIS applications and interfaces, STAMIS software and communications, and STAMIS troubleshooting and diagnostics. This course consists of 80 hours of training which relates specifically to Supply STAMIS troubleshooting and diagnostics. Each STAMIS is grouped to provide a supply specific session. Systems included: Unit Level Logistics System-S4 (ULLS-S4) - 24 hrs, Standard Property Book System-Redesign (SPBS-R) - 16 hrs and Standard Army Retail Supply System - Level 1 (SARSS-1) - 40 hrs = 80 hours.

COMBAT SERVICE SUPPORT PRECOMMAND COURSE (2G-F46)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-0274
(804) 765-0274
csspcc@lee.army.mil

PREREQUISITES: Active Army and Reserve Components. Command se-lected commissioned officers, major (P) through colonel, designated to command multifunctional brigades and battalions such as brigade support battalions, sustainment brigades and combat service support battalions. Service remaining requirement is 11 months.

SCOPE: To provide training in battlefield and garrison operations for newly selected command designees, which will enable them to function effectively throughout their command tour. The focus is current, emerging and future combat service support doctrine with emphasis on the combat service support functions.

SPECIAL INFORMATION: The course is conducted at Fort Lee, VA, for 5 days, Fort Eustis, VA, for 1.5 days, HRC (active duty officers) and National Guard Readiness Center (NGB officers) for 1 day and Aberdeen Proving Ground, MD, for 1.5 days. TDY orders for students should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Eustis, VA; **TO** Fort Belvoir, VA; **TO** Aberdeen Proving Ground, MD; **RETURN** to home station. **Uniform is BDU.**

COMBAT SERVICE SUPPORT (CSS) SENIOR LEADER'S COURSE (ALMC-SLC)

MODES AND DURATION:
Onsite—24 hours

RECOMMENDED CREDIT: None

POC: DSN 539-0248
(804) 765-0248
soc@lee.army.mil

PREREQUISITES: Commissioned officers and enlisted personnel must be recommended by their chain of command.

SCOPE: To prepare and familiarize leaders and managers in the different CSS doctrine to organize and manage CSS in

support of tactical organizations during peacetime and operational deployments. Students will employ knowledge of key CSS functions (supply, maintenance, transportation, force health protection and field services) to develop plans, tactics, techniques, and procedures, and conduct scenario-driven direct support solutions IAW FM 3-0, FM 4-0 and subordinate doctrine.

NOTE: The course time and schedule can be adjusted based on the requesting units schedule and desired training objectives.

COMBAT, TRAINING AND DOCTRINE DEVELOPERS INTEGRATION COURSE (ALMC-TI)

MODES AND DURATION:
Distributed Training—13 weeks

RECOMMENDED CREDIT:
ACE—1 semester hour undergraduate

POC: DSN 539-4326
(804) 765-4326
cdc-almc@lee.army.mil

PREREQUISITES: Nominees will be accepted based on the following priority: 1) CP 32 training development, combat development or doctrine development civilian interns. 2) Other DA civilian interns in other career programs. 3) CP 32 careerists currently working in training developments, combat developments and doctrine developments areas.

NOTE: Military nominees who may perform the functions likened unto those

said civilian employees will be accepted on a space-available basis only.

SCOPE: This course will provide the doctrine developers, combat developers and training developers with skills and knowledge to integrate the basic concepts and principles of doctrine, combat and training developments as part of the requirements determination and acquisition process. The course will orient students to the relationships of the three disciplines and the efficiencies to be gained by coordinating and integrating requirements throughout the planning process. The course will provide a foundation for subsequent courses that address the technical aspects of each discipline.

COMBINED LOGISTICS CAPTAINS CAREER COURSE (CLC^3) (8-10-C22 [LOG]) (PHASES 1 and 3)

MODES AND DURATION:
Resident—7 weeks (Phase 1)
6 weeks, 3 days (Phase 3)

SPECIAL INFORMATION: The course length is 18 weeks, 3 days, divided into three separate course phases that must be completed in consecutive, uninter-rupted sequence. Attendees must be enrolled separately in each phase. Phases 1 and 3 constitute a total of 13 weeks, 3 days of combined instruction taught at ALMC, Fort Lee, VA. The 5-week Phase 2 course trains company grade officers in their branch-specific critical tasks at a regimental school (TDY and return status). Phase 2 is taught at the following branch school locations

(School Code/Course Number/Location): 081, 6-8-C22(CLC³), Fort Sam Houston, TX; 091, 4-9-C22-91A (LOG), APG, MD; 101, 8-10-C22(LOG), Fort Lee, VA; and 551, 8-55-C22(LOG), Fort Eustis, VA.

NOTE 1: In **3Q06**, CLC³ is scheduled to transform to a 19-week, 4-day course with the following phases:

Phase 1 – Common core distance learning (48 hours)

Phase 2 – Common core, tactics and military decision-making. (6 weeks at ALMC)

Phase 3 – Branch technical (6 weeks at branch school)

Phase 4 – Multifunctional logistics and combined arms exercise (7 weeks, 4 days at ALMC)

NOTE 2: Dress Blue and Class A uniforms are required for special events.

NOTE 3: USAR/NG officers (except Quartermaster) should travel TDY (one order to include the 3 phases with 1 day travel). Allocate dual lodging for Phase 2. No dual lodging for QM Phase 2 is required. For all, ensure 211C and 219C funds are indicated on TDY order.

RECOMMENDED CREDIT:
ACE⎯3 semester hours graduate (Ph 1)
　　　3 semester hours graduate (Ph 3)
　　　See www.militaryguides.acenet.edu
　　　　for ACE numbers
FIT ⎯ 3 semester hours graduate (Ph 1)
　　　3 semester hours graduate (Ph 3)

POC: DSN 539-4383
　　　(804) 765-4383

clc3@lee.army.mil
www.almc.army.mil/tlldd/

PREREQUISITES: Active Army or Reserve Component, 1LT(P) or CPT with AOC 91B, C, or D, 92A or B, 88, 67 series except 67D, or with equivalent training or experience who has completed an officer basic course; selected Marine Corps 1LT(P) or CPT in a logistics specialty. Waiver required for civilian attendance. Prior to attendance, civilians must complete Phase 1 (correspondence) of the Support Operations Course.

SCOPE: CLC³ Phase 1 offers a curriculum in written and oral communications, commander skills, Army operations doctrine, tactics and military history in preparation for company command/battalion/division/and tactical logistics staff assignments. CLC³ Phase 3 equips students with skills and knowledge necessary to perform duties as a staff officer on a multifunctional logistics staff. Concentration is on the logistics functions and associated logistics support operations.

COMMODITY COMMAND STANDARD SYSTEM FUNCTIONAL COURSE (ALMC-3L)

MODES AND DURATION:
Onsite⎯1 week

RECOMMENDED CREDIT:
ACE⎯See Appendix A

POC: DSN 539-4370
　　　(804) 765-4370
PREREQUISITES: Military and civilian nominees from AMC subordinate

installations, depots, and activities which use or interact with the Commodity Command Standard System (CCSS). Military should be in, or on orders to, a position requiring knowledge of the wholesale supply system. Civilians should be WG or GS grade personnel assigned or anticipating assignment within a logistics management field requiring knowledge of the automated data processing system that supports all functional areas of operation at the major subordinate commands (MSCs) that operate as an inventory control point. The functional areas are cataloging, provisioning, supply management, stock control, financial management, procurement and production, international logistics, and maintenance. Interns assigned to MSCs, regardless of career field, may enroll.

SCOPE: The course concentrates on the functions included in the CCSS. It introduces the student to the major functions performed at each MSC, why it is important, and how functions interrelate. The material stresses the interfaces among functional areas and with other logistics systems. It also defines major functional duties and responsibilities and identifies the type of data stored and manipulated by CCSS including key reports and outputs.

NOTE: This course will be phased out during FY 06. Logistics Modernization Program Courses (ALMC-LM and ALMC-LP) are to replace ALMC-3L. Consult the ALMC Web site for course offerings.

CONTRACTING OFFICER'S REPRESENTATIVE COURSE (ALMC-CL)

MODES AND DURATION:
Resident—1 week
Onsite—1 week
TNET—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4373
(804) 765-4373
cor-almc@lee.army.mil

PREREQUISITES: This course is designed for people who have been designated or anticipate being designated as a Contracting Officer's Representative (COR). **THIS IS NOT A CAREER DEVELOPMENT COURSE.** This course also serves as refresher training for contracting officer representatives who have served as CORs for 1 year or longer. This course is open to any personnel who work with contractors in their daily work functions.

SCOPE: This course provides the student with an overall view of the contracting process, with the major emphasis in contract administration. ALMC provides training to individuals so they can be certified by their contracting office to become CORs. Discussions focus on services, supplies, medical, and construction contracts. The course is designed to help the student become familiar with statutory laws and regulations that govern the contracting process with emphasis on the Federal Acquisition Regulation and Defense Federal Acquisition Regulation.

DA LOGISTICS INTERN TRAINING PROGRAM (ALMC-IP)

MODES AND DURATION:
Resident—24 weeks

RECOMMENDED CREDIT:
ACE—To be determined

POC: DSN 539-4304
(804) 765-4304
logitp@lee.army.mil

PREREQUISITES: Logistics interns accepted for employment by DA, DCSLOG, Logistics Management Office (LOGPRO).

SCOPE: The intern training program encompasses an in-depth presentation and application of the Army logistics system. Emphasis is placed on the logistics functions, structure and systems, emerging concepts, technologies, and logistics initiatives and their interrelation-ships. The goal is the attainment of skills and knowledge to support the develop-ment, deployment, and sustainment of logistics systems. A "cradle-to-grave" approach to logistics includes RDTE, acquisition, PPBES, inventory management, distribution, maintenance, transportation and environmental management. Executive management instruction includes resource manage-ment, communication/writing skills, presentation techniques, human resource management, and computer applications to ensure interns are fully prepared to move into management positions.

NOTE: Course equivalency information can be found in the appendices.

DECISION ANALYSIS COURSE (ALMC-RD)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4736/(804) 765-4736
dac-rac@lee.army.mil

PREREQUISITES: None.

SCOPE: This course teaches students how to use decision analysis techniques to provide additional information to mangers facing particularly difficult decisions. Emphasis is on utilitarian tools that can be quickly mastered and used in a variety of situations by managers and staffs without formal mathematical or management science backgrounds. The course begins with a review of basic statistical concepts used in the course. Single attribute decision analysis using decision trees and expected value are covered. Sensitivity analysis and value of additional information are discussed. Economic analysis as a decision tool is covered with particular emphasis on how to handle cash flows over a number of years. Influence diagrams are used to decompose decisions into small parts that highlight the structure of the decision and the information required. Multiple attribute decision analysis is done using simple additive weighting. Students complete a series of realistic cases that provide experience using the techniques in situations where the necessary information is either not completely available or imperfect, forcing the students to make reasonable estimations to "fill in the holes" in the data. Although calculations are done by hand initially to insure student understanding, more voluminous work is done in EXCEL. Assessment is through case studies.

Nominees who need decision analysis methodologies and techniques in order to aid decisions at any Government level, had high school algebra and possess basic Windows PC (personal computer) usage skills.

DEFENSE DISTRIBUTION MANAGEMENT COURSE (8B-F10)

MODES AND DURATION:
Resident, Onsite, SEN—2 weeks in conjunction with a 2-week testable read-ahead
Correspondence—158 hours

RECOMMENDED CREDIT:
ACE—4 semester hours undergraduate

POC: DSN 539-4311
(804) 765-4311
ddmc@lee.army.mil

PREREQUISITES: Enlisted, E5(P) or above, and officers and warrant officers having 2 years active duty remaining after course completion. Personnel should presently be in, or on orders to, a position requiring knowledge of wholesale supply and distribution management. Civilians should be WG-5 or above or GS-7 or above, assigned or anticipating assignment, within the logistics management field requiring a knowledge of wholesale supply and distribution management and/or having supervisory responsibility. Management trainees/interns should anticipate having 1 year of Government service remaining after training program. This course is applicable to interns assigned to depots regardless of career

program. Other personnel will be considered on a waiver basis.

SCOPE: To provide students with knowledge of management and operational aspects of the DOD wholesale supply and distribution systems, with emphasis on the major depot functions of receipt, storage, care, distribution, and control of materiel. The relationship of these functions to other logistical functions is considered for application to, and association with, the integrated wholesale logistics system.

NOTE: An inexpensive personal calculator is required for students to participate in a brief distribution depot computer simulation exercise.

DEFENSE DISTRIBUTION MANAGEMENT COURSE–MODIFIED (ALMC-DO)

MODES AND DURATION:
Onsite—1 week
SEN—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4311
(804) 765-4311
ddmc@lee.army.mil

PREREQUISITES: Personnel should presently be in, or on orders to, a position requiring knowledge of wholesale supply and distribution management. Other personnel will be considered on a waiver basis.

SCOPE: This course provides a general overview of the management and operational aspects of the DOD wholesale

supply and distribution systems. The curriculum emphasizes the major depot functions of receipt, storage, care, distribution, and control of materiel. The relationship of these functions to other logistical functions is considered for application to, and association with, the integrated wholesale logistics system.

NOTE: An inexpensive personal calculator is required for students to participate in a brief distribution depot computer simulation exercise.

DEFENSE HAZARDOUS MATERIALS/WASTE HANDLING COURSE   (ALMC-HA)

MODES AND DURATION:
Resident—3 days
Onsite—3 days
Correspondence—24 hours

RECOMMENDED CREDIT: None

POC: DSN 539-4460/4803
          (804) 765-4460/4803
           dhmwhc@lee.army.mil

PREREQUISITES: This course should be taken by military or civilian personnel (and their supervisors) who handle, package, store, transport, or manage hazardous materials or wastes. This course should be taken by environmental, safety, and industrial hygiene professionals, managers, and installation support staff responsible for hazardous compliance, as their initial hazardous materials and waste training.

SCOPE: The course includes identification and classification of hazardous materials and wastes; health effects and personal safety; packaging, labeling, handling, storage, and transportation procedures; contingency planning and release response; and hazardous materials and waste laws, regulations, and policies. This course does not provide training for certification of hazardous cargo shipments. It provides the attendees with fundamental information to handle hazardous waste as required by the RCRA regulations (40 CFR 260-265), by appropriate state and local requirements, and DOD and Army policy. This course fulfills the general training requirements initially required for hazardous waste handlers by RCRA regulations [40 CFR 264.16 and 265.16, The Hazard Communication Program (29 CFR 1910.1200), and DOT Hazardous Material Training (49 CFR 173.700-.704. This course can be modified to the installation or MACOM's needs through the addition or elimination of topics. This course consists of conference and guided discussion with an emphasis on "hands-on" exercises. The Interservice Environmental Education Review Board has designated this course a Joint Service course to train all DOD personnel in hazardous waste compliance.

DEFENSE HAZARDOUS WASTE COURSE (REFRESHER) (ALMC-DM)

MODES AND DURATION:
Resident—8 hours
Onsite—8 hours
SEN—8 hours

RECOMMENDED CREDIT: None
POC: DSN 539-4116/4806
          (804) 765-4116/4806
           dhwc@lee.army.mil

PREREQUISITES: Nominees should be military or civilian personnel who work directly with hazardous waste or are first-line supervisors/foremen of those who do work with hazardous waste. Nominees should have attended a basic hazardous materials/waste handling course.

SCOPE: The curriculum includes a general overview of hazardous material and waste regulations as they relate to handler's jobs, identification, and labeling requirements, health hazards, storage compatibility, spill response, and hazardous waste classification. The course is intended to satisfy the requirement of yearly RCRA (40 CFR 260-265) update training for hazardous waste handlers.

DEFENSE INVENTORY MANAGEMENT COURSE (8B-F11)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

POC: DSN 539-4307
(804) 765-4307
dimc@lee.army.mil

PREREQUISITES: All student nominees (military and civilian) should have an inventory management position. Military personnel should be limited to officers, warrant officers and NCOs. The course is directed toward the O3 to O5 and GS-7 to GS-11 levels. Interns shall be GS-7, unless accepted based on a written waiver explaining how the individual's experience,

ability, and education warrant exception to this prerequisite. One year of on-the-job experience in inventory management also is required (waived for interns). Knowledge of math through basic algebra is necessary to successfully complete this course. International students should be in the grade of senior CPT through LTC or civilian equivalent.

SCOPE: The curriculum concentrates on DOD wholesale materiel management concepts. The course covers the entire life cycle of secondary items from the entry of new items into the DOD system to the disposal of excess materiel. Emphasis is placed on requirements planning and decisionmaking. The management practices taught use such tools as financial control, standardization, modernization, economic inventory principles, and computer forecasting. Forecasting techniques are taught (double and single exponential smoothing, 12- and 24-month moving average and linear regression). These provide the students with an understanding of modern forecasting techniques used in the Department of Defense. Mathematics, scientific techniques, and logistical terminology are presented to the degree required to provide a common basis for understanding requirements computation and inventory management. The application of management skills and practices, and problem solving and decisionmaking techniques appear throughout the course, thereby emphasizing to the students their importance to management.

NOTE: All exercises throughout the course are automated; each class must be conducted in an automated classroom with personal computers. The optimum class size is 20. In addition, each student

must bring to class a hand calculator with square root capability.

DEFENSE REGIONAL INTERSERVICE SUPPORT (DRIS) COURSE (ALMC-RS)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4503
(804) 765-4503
dris@lee.army.mil

PREREQUISITES: This course is designed for DOD military and civilian support agreement managers, financial managers, functional managers, and manpower personnel requiring knowledge or use of skills associated with managing support agreements.

SCOPE: The course curriculum concentrates on support agreement regulatory policies and procedures, organizational functions and responsibilities, costing as it relates to support agreements, negotiation procedures, competitive sourcing requirements and preparation of DD Form 1144.

DEFENSE REUTILIZATION AND MARKETING PROGRAM– MODIFIED COURSE   (ALMC-TB)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4315
(804) 765-4315
drmoc@lee.army.mil

PREREQUISITES: This course is available to anyone (federal, state, military, civilian, contractor personnel and foreign nationals) requiring knowledge of a functional area of the Defense Reutilization and Marketing Program. The agency or organization requesting the course is required to pay costs for materials and any related instructor TDY expenses.

SCOPE: 1) The ALMC-TB may be presented to certify the student for the one-week DLA-mandated Defense Demilitarization and Trade Security controls Program Course. 2) The course is also tailored in length, scope and objectives to meet the individual educational needs of the requesting agency for almost any area of study in the DRMP. Such areas include program policies and priorities; organization responsibilities; the accounting/management records process; receipt, storage and issues procedures; the scrap program; screening, reutilization, transfer, and donation of assets; sale of surplus; and ultimate disposal. Special missions covered include: Recycle Control Points, recyclable sales; precious metal recovery; hazardous property processing; scrap operations; demilitarization; and other DOD item requiring special processing. 3) The DRMP-MOD may also be specially tailored for the auditor or criminal investigation.

DEFENSE REUTILIZATION AND MARKETING SYSTEM: AN INTRODUCTION (44-80)

MODES AND DURATION:
Correspondence—20 hours

RECOMMENDED CREDIT: None

POC: DSN 539-4315
(804) 765-4315
drmoc@lee.army.mil

PREREQUISITES: None.

SCOPE: This self-paced course provides an overview of the Defense Reutilization and Marketing Program. Emphasis is on program objectives, organizational structure and relationships, and the missions and programs relating to program objectives.

DEPARTMENT OF THE ARMY OPERATIONS RESEARCH/ SYSTEMS ANALYSIS FAMILIARIZATION COURSE

(ALMC-2F)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4252
(804) 765-4252
orsafam@lee.army.mil

PREREQUISITES: Nominees should be military or civilians in action officer positions who interact with operations research analysts but are not operations research analysts themselves. Interns and persons in upward mobility programs also are welcome. Nominations are made by the Director, Model Improvement and Study Management Agency (MISMA), Office of the Under Secretary of the Army (Operations Research), Crystal Square 2, Suite 808, 1725 Jefferson Davis Highway, Arlington, VA 22202, DSN 327-1168 or (703) 607-3433. Questions, requests for nomination and DD Forms 1556, should be directed to MISMA.

SCOPE: This course is oriented toward action officers with little knowledge of quantitative techniques and their application. The course focuses primarily on those techniques most frequently used by DA ORSA analysts. Topics include: probability, statistics, regression, project management, math programming, modeling & simulation, decision analysis and study plan development.

DOCTRINE DEVELOPERS COURSE (ALMC-DD)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4326
(804) 765-4326
ctddic_almc@lee.army.mil

PREREQUISITES: This course is primarily for GS 7-9 interns in job series GS-301-DD. However, second priority is for any Army intern outside the above mentioned job series; third priority is for any already established career employee who is in job series GS-301-DD; and fourth priority is for any military that may perform the functions likened unto those said civilian employees. Nominees will be accepted based on the following priority: 1) CP 32 doctrine development intern that has previously attended/completed the Combat, Training, Doctrine Developers Integration Course (ALMC-TI). 2) Other DA civilian interns in other career programs. 3) CP 32 careerists currently working in the doctrine development area. 4) Military who perform doctrine development functions likened to CP 32 doctrine developers.

SCOPE: This course will provide doctrine developers with skills and knowledge to manage the doctrine development process. The course will orient students to the relationships of the various types of doctrine, doctrine processes, and life cycle management of Army doctrine. The course provides a foundation that addresses the technical aspects of doctrine development.

ENVIRONMENTAL SCIENCE SPECIAL TOPICS SEMINAR (ALMC-EV)

MODES AND DURATION:
Resident— 3-5 days
Onsite—3-5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4173
(804) 765-4173
eeo@lee.army.mil

PREREQUISITES: Environmental protection specialists, environmental engineers, installation staff personnel or other individuals who devote a majority oif their time to environmental program management.

SCOPE: This seminar is intended to meet the need for detailed resident and onsite education and training in pertinent environmental science subjects. Training will be tailored to the specific needs of the organization and be targeted for either environmental or non-environmental staff audiences. Topics available include, but are not limited to: chemistry for environmentalists; environmental risk analysis; executive environmental overview; metals identification; and National Environmental Policy Act (NEPA) overview.

FUNDAMENTALS OF DEFENSE SUPPLY CHAIN MANAGEMENT (ALMC-SCM)

MODES AND DURATION:
Resident—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4290
(804) 765-4290
fdscm@lee.army.mil

PREREQUISITES: DOD military and civilian logistics personnel who require fundamental knowledge of the Defense supply chain and enterprise resource planning (ERP) business practices and technology. Includes commissioned officers (O4 to O6) and civilian personnel GS-13 or higher. Others by exception are GS-12 or military O3 only by waiver signed by an O5 or equivalent in the student's chain of command.

SCOPE: Supply chain management integrates supply and demand management within and across activities through the flow of materials and services, information and financials. The course focuses on the key management principles and business processes that comprise SCM and ERP implementation. Key business processes include customer/supplier relationship management, customer service management; order fulfillment, demand management, supply chain mapping and network development, developing of supply chain metrics, developing and implementing partnerships in the supply chain and supply chain information management.

FUNDAMENTALS OF OPERATIONS RESEARCH AND SYSTEMS ANALYSIS (ALMC-MC)

MODES AND DURATION:
Resident—3 weeks
Onsite—3 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

POC: DSN 539-4607
(804) 765-4607
mcorsa@lee.army.mil

PREREQUISITES: Nominees must be assigned to positions in supply or maintenance. Nominees should be able to solve problems up through basic algebra. A familiarity with basic probability and statistics is helpful but not required. Personnel eligible to attend are commissioned officers, warrant officers, enlisted personnel of E-5 or higher or civilians of grades GS-5 or higher. A security clearance is not required.

SCOPE: This course introduces concepts, analytical techniques, and applications of decision analysis as applied to supply and maintenance problems. Topics covered include basic managerial statistics, data collection and analysis, system thinking, inventory control and survey design. The topics covered are tied together using class lectures, Microsoft Excel and a capstone case study that includes a real-world supply or maintenance problem.

HAZARDOUS SUBSTANCE MANAGEMENT SYSTEM (HSMS) CRYSTAL REPORTS TRAINING (ALMC-HR)

MODES AND DURATION:
Resident—4 days
Onsite—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4173
(804) 765-4173
cryrpts@lee.army.mil

PREREQUISITES: Experience in database management using a relational database management system such as Oracle, Informix or Sybase. Experience in the structure, organization and relationships in the HSMS database.

SCOPE: Focus on creating basic single and multi-table reports using the HSMS database. Learn basic report design concepts including inserting database fields, text, and formulas into a report; sorting, grouping, and summarizing data; record selection, special fields, linking, conditional formatting and using parameter fields.

HSMS APPLICATION DATABASE MANAGER TRAINING (ALMC-HD)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4173
(804) 765-4173
adbm@lee.army.mil

PREREQUISITES: The HSMS Functional User Training – Sustainment Course (ALMC-HS) is required prior to attending this course. Individuals should have a working knowledge of functionality of Windows NT including network management and communications features. Experience in database management using a relational database management system such as Oracle, Informix or Sybase. Hands on experience in installation and maintenance of personal computers.

SCOPE: Increase technical knowledge to result in a competent HSMS database administrator. Instruction is comprised of lecture and hands-on practical exercises. Upon completion of the course, ADBMs will possess both functional knowledge of the HSMS system as well as skills necessary for maintaining HSMS tables, adding users to HSMS, creating ad hoc reports from the HSMS data and coordinating with DOIM and ANSOC for back-up and recovery activities.

HSMS FUNCTIONAL USER TRAINING – SUSTAINMENT COURSE (ALMC-HS)

MODES AND DURATION:
Resident—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4173
(804) 765-4173
hsms@lee.army.mil

PREREQUISITES: None.

SCOPE: To teach attendees how to navigate the system, understand relationships between reference data elements and perform transactions necessary for successful cradle-to-grave

management of hazardous materials and hazardous waste.

IMPROVING ARMY CUSTOMER SERVICE COURSE (ALMC-PI)
[*Putting Customers First (ALMC-PI) and Whatever It Takes (ALMC-WI) Combined]*

MODES AND DURATION:
Resident⎯8 hours
Onsite⎯8 hours
TNET⎯8 hours

RECOMMENDED CREDIT: None

POC: DSN 539-4762
(804) 765-4762
taq@lee.army.mil

PREREQUISITES: This course is open to all Government employees both military and civilian of all grade levels. Personnel may attend on a space-available basis and charged for the cost of proprietary materials. Class size will be limited to 30 students to ensure maximum communication and group discussion.

SCOPE: This course provides a basic understanding and definition of a customer, the differences between internal and external customers and the concept that the customer defines quality. The following topics are presented: (1) Customer Service Definition, (2) Commitment to Customer Service, (3) Categories of Customers, (4) Typical Customer Requirements, (5) What is Customer Service, (6) Impact of Unhappy Customers, (7) Customer/Supplier Alignment, (8) Dealing with Angry Customers, (9) Customer Complaints, (10) Customer Service while Serving in a Foreign Country, (11) Personality Types and Human Behavior, (12) Building Your customer Base and (13) Netiquette (E-mail) and Phone Etiquette. This course will increase the student's understanding and appreciation of who customers are and how to include the customer in every step of the customer/supplier relationship. This course will increase the student's ability to communicate with customers and deal with negative behaviors positively and powerfully.

INSTALLATION LOGISTICS MANAGEMENT COURSE (ALMC-IN)

MODES AND DURATION:
Resident⎯2 weeks
Onsite⎯2 weeks

RECOMMENDED CREDIT:
ACE⎯1 semester hour undergraduate

POC: DSN 539-4351
(804) 765-4351
ilmc@lee.army.mil

PREREQUISITES: Nominees should be commissioned officers (LTC or below), warrant officers, enlisted personnel (E-5 to E-8), civilian employees (GS-5 to GS-13), or local national employees (English speaking) of comparable grade or rank. Objectives are well suited for individuals whose job responsibilities interface with installation logistics either at the installation level or in a major command.

SCOPE: Provides coverage of all functional areas of Directorate of Logistics (DOL) responsibilities, practices, and problems at all levels of the organization to develop and increase competence and

effectiveness in logistic support at the installation.

INTERNATIONAL OFFICER LOGISTICS PREPARATORY COURSE (ALMC-IL)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4719
(804) 765-4719
ilpc@lee.army.mil

PREREQUISITES: Mandatory for international military students selected for attendance at ALMC's CLC[3] (8-10-C22) or the LEDC (8A-F17). Also available to international military students attending other US Army service schools and courses such as the Quartermaster, Ordnance, and Transportation Officer Basic Courses.

SCOPE: The curriculum for this course includes structure of the Army, acronyms used in logistics, logistics symbols and graphics, introduction to logistics automation on the battlefield, the logistics field today, communication skills, test procedures, and the small group mode of instruction.

INTRODUCTION TO DEFENSE FINANCIAL MANAGEMENT COURSE (ALMC 61- 2)

MODES AND DURATION:
Correspondence—40 hours
(Course number 907 D11)

RECOMMENDED CREDIT: None

POC: DSN 539-4214
(804) 765-4214

PREREQUISITES: Personnel eligible to enroll are commissioned officers, warrant officers, NCOs (E6 and above), and civilians (GS-7 or higher). Waiver requests will be considered on a case-by-case basis.

SCOPE: This course encompasses defense financial systems and controls, to include financial laws; PPBS; defense appropriations; working capital funds; review and analysis; accounting; audit; and productivity programs.

INTRODUCTION TO OPERATIONS RESEARCH AND SYSTEMS ANALYSIS (ORSA) COURSE (ALMC-46)

MODES AND DURATION:
Correspondence—80 hours
(Course number 907 D13)

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate
See www.militaryguides.acenet.edu
(Course number ALM-64-0046)

POC: DSN 539-4227
(804) 765-4227
orsacorr@lee.army.mil

PREREQUISITES: Nominees should be commissioned officers, warrant officers,

enlisted personnel E5 or higher, or civilians in grades GS-7 or higher. Nominees outside the DOD are required to pay a fee for the course. There are no grade or rank restrictions on personnel outside the DOD. A statement indicating possession of the required textbooks must be sent with the enrollment application.

SCOPE: The correspondence course has two components: basic statistics and quantitative techniques in business. Basic statistics provides the student with an introduction to probability theory and distributions, descriptive statistics, sampling and estimation, and hypothesis testing and concludes with regression and correlation analysis. Quantitative techniques include linear programming, special purpose algorithms, inventory, networks, decision analysis, queuing, and simulation. Two textbooks must be purchased or provided by the student's organization prior to acceptance into the course. Please visit ALMC's web page at http://www.almc.army.mil/sed/almc-46/index.asp or call AIPD at (757) 878-2169/3335 for textbook titles. Textbooks may be purchased through the ALMC Bookstore, (804) 861-6598. The Army Logistics Management College provides a study guide for the course. The study guide outlines an orderly and logical study of the text books to enhance the student's chance of successfully passing the final examination.

NOTE: See the PROGRAMS section of this catalog for enrollment procedures.

JOINT COURSE ON LOGISTICS (JCL) (ALMC-JC)

MODES AND DURATION:

Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4718
(804) 765-4718
jcl@lee.army.mil

PREREQUISITES: Students should be mid-level logistics managers, active or reserve, officers (O3-O5), warrant officers (W3-W5), senior noncommissioned officers E8-E9, or DOD civilians (GS-12 through GS/GM 14) assigned to, or en route to, a position requiring joint logistics knowledge, such as JCS (JDAL and JDAL-like) logisticians; DOD logistics positions; component/service headquarters logistics staff planners; corps or theater logisticians (planning and execution); and major logistics command logistics staff and action officers (including program and project managers). Others who may attend are project/program management team members, staff officers working logistics doctrine issues/actions, reserve component logisticians working at levels equivalent to any of the above, senior logistics commanders (05/06), and service headquarters logistics planners and logistics planning action officers (Marine Corps). Additionally, international logistics exchange officers assigned to a US joint staff and anyone filling a US joint logistics billet, or participating in the JCS, J4 Logistics Intern Program are eligible to attend. All others who do not fall into one of the above categories by either rank or duties, but feel they may benefit from what this course offers, may attend with an approved waiver. FAX your request for waiver (memorandum format) with your justification to the Registrar's Office at DSN 539-4240 or (804) 765-4240. Include the course title and class number that you are requesting to attend. **The**

waiver request must be signed by an O5, or civilian equivalent, in the student's chain of command.

SCOPE: This course is a Joint Logistics Commander's initiative. The Director for Logistics, J-4, The Joint Staff, is the proponent. The course is 10 academic days long and is unclassified (no security clearance required). The JCL focuses on theater-level joint logistics operations by preparing military and civilians to function in assignments that involve joint logistics planning, interservice and multinational logistics support and joint logistics in a theater of operations. To accomplish this, the JCL integrates component functional skills and knowledge through the study of strategy, doctrine, theory, programs, and processes. The JCL provides the opportunity for students to develop the attributes, perspectives, and insights necessary to manage logistics at the operational level of war. The course includes a number of guest instructors from combatant commands and agencies. All material is non-testable. Students receive a CD-ROM at the end of the course with a copy of all the presentations presented.

LOGISTIC ASSISTANCE PROGRAM (LAP) OPERATIONS COURSE (ALMC-LV)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4351
(804) 765-4351
lap@lee.army.mil

PREREQUISITES: Army Materiel Command (AMC) Logistics Assistance Representatives (LARs), civilian grades GS-9 through 13, and senior NCOs, who have been selected as LARs.

SCOPE: The curriculum includes the LAP organization; organizational roles; geographic support; supply distribution; logistics automation from unit through corps/installation; unit maintenance and supply operations; materiel fielding; IMMC operations; DOD supply support activities; TQM; contractor relationships; and logistics case study.

LOGISTIC ASSISTANCE PROGRAM (LAP) SENIOR MANAGERS COURSE (ALMC-LS)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4351
(804) 765-4351
lap@lee.army.mil

PREREQUISITES: Commissioned officers O4-O6, warrant officers CW4-CW5, or civilians GS-13 through 15 who have been selected to become LAO chiefs,

MSC supervisors, and other senior LAP personnel.

SCOPE: The curriculum includes the LAP/LSE organizations; organizational roles; geographic support; interrelationships within the LAP/LAO functions; LAP marketing; service orientation; logistics support activities; reporting processes; logistics operation center; mobilization planning and exercise support; resource management; personnel management; contractor relationships; future programs; leadership style; and LAO/LAD panel.

LOGISTICS EXECUTIVE DEVELOPMENT COURSE (8A-F17)

MODES AND DURATION:
Resident—16 weeks, 2 days

RECOMMENDED CREDIT:
ACE—17 semester hours undergraduate
　　　9 semester hours graduate
FIT — 12 semester hours graduate

POC: Director of Instruction
　　　DSN 539-4750/(804) 765-4750
　　　Director of Administration
　　　DSN 539-4752/(804) 765-4752
　　　ledc@lee.army.mil

PREREQUISITES: Nominees must have an actual or anticipated assignment to a managerial position in logistics. The health, age, and emotional stability of the nominee must meet the demands of a rigorous course of instruction. The nominee must have demonstrated a sincere desire for self-improvement through completion of college-level work in

an accredited college or university. A college degree is highly desirable. **Nominees should possess a working-level competency in Microsoft Excel for instruction in Decision Sciences.**

Officers of US military services must be O3 or above and have not less than 7 years and not more than 16 years of total commissioned service. US Army officers must have completed or been awarded constructive credit for branch advanced courses and must have 3 years of anticipated active duty service remaining after completion of the course. The nominee should have a minimum of 3 years practical logistics experience. The nominee should be a graduate of the primary course(s) supporting the logistics specialty/specialties possessed. The nominee should have at least one of the following: Specialties 51, 53, 67, or specialties numbered 74 through 97 (described in AR 611-101). Nominated officers **MUST** comply with AR 600-9, The Army Weight Control Program; be branch qualified; and CAS[3] graduates.

Prerequisites for **warrant officers** are: (1) CW2 (P) or higher, (2) completion of warrant officer advanced course or higher, completion of undergraduate or higher degree, and does not exceed 22 years active warrant officer service. Warrant officer POC can be reached at DSN 221-7839.

Active component officers should contact their branch assignment officer at HRC Alexandria to initiate the process to attend LEDC. Reserve component officers in the Army Reserve should contact their HRC St. Louis branch assignment officers. ARNG officers/warrant officers will submit their applications via the unit training officer, state or territory Plans, Ops and Training Office (POTO).

Civilian Personnel: Civilian nominees must be in grade GS-11 or above with career status and have 5 years of cumulative experience in military logistics or closely related industrial experience. The nominee is encouraged to have an undergraduate degree or higher, as this provides a valuable learning experience for a competitive edge toward future advancement. They must have demonstrated high potential for development as evidenced by their career evaluations and specific awards and recognition directly related to logistics accomplishments. The nominee should be in one of the following career fields: 13, Supply Management; 17, Materiel Maintenance Management; 20, Quality Assurance; 24, Transportation; 26, Manpower and Force Management; or 33, Ammunition. The following series apply: 301, 334, 340, 343, 346, 1101, 1152, 1601, 1670, 1710, 2001, 2003, 2010, 2030, 2032, 2050, 2101, 2130, or 2150. LEDC is an integral part of the Army Civilian Training, Education and Development System (ACTEDS), enrolling and completing graduation requirements may greatly enhance career progression in the major logistics fields of Supply Management, Materiel Maintenance Management, and Transportation Management.

NOTE: Special enrollment procedures for LEDC are described on page 2 of this catalog or visit Web site http://www.almc.army.mil/LEDD/8A-F17/index.asp.

SCOPE: LEDC serves as the Army's senior logistics course to prepare civilian and military managers for key executive positions within the Army and DOD logistics systems, to broaden the individual's logistics foundation developed by earlier logistics functional courses and personal experience, to provide insights into the multifunctional areas of logistics and their integration into the overall DOD logistics system, to expand and enhance the fundamental management skills of the individual, and to provide an understanding of the interface between the Army in the field, the logistics structure, and industry. The course of instruction includes financial management; manpower and force management; acquisition management; integrated logistics support; decision sciences; materiel readiness, to include physical distribution, inventory management, major/secondary items; depot operations; transportation; environment considerations; reutilization disposal systems; developing logistics strategy; logistics military history, managerial economics; and theater logistics.

NOTE: LEDC also provides Defense Acquisition University course equivalency for five DAU courses: ACQ 101, ACQ 201, CON 100, LOG 101 and LOG 201.

LOGISTICS MANAGEMENT DEVELOPMENT COURSE (8A-F16)

MODES AND DURATION:
Resident—4 weeks
Onsite—4 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours graduate
FIT — 3 semester hours graduate

POC: DSN 539-4345
(804) 765-4345
lmdc@lee.army.mil

PREREQUISITES: Nominees must have actual or anticipated assignments to management positions in the logistics area and have a high school education. Military nominees should be officers or warrant officers who have completed or are enrolled in a branch career course. NCOs E5 (P) or above are eligible. Civilians should be GS-7 or above with functional experience in the logistics management, data processing, or financial management field and have completed one functional course in that field. Completion of or attendance in an intern or other developmental program can be substituted for the experience requirement.

SCOPE: This course provides an over-view of the Army logistics system. The life-cycle management model is the common thread of the course and is used to highlight the more significant considerations of RDTE, acquisition, inventory management, maintenance, and disposal of Army materiel. Instruction in management skills includes basic statistical and probability techniques and aspects of interpersonal behavior. This instruction is oriented toward improving the decision-making abilities of the students by providing knowledge of the techniques and considerations involved in logistics management.

LOGISTICS MODERNIZATION PROGRAM APPLICATIONS COURSE (ALMC-LP)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4318
(804) 765-4318
lmpac@lee.army.mil

PREREQUISITES: Military and civilian nominees from the US Army Materiel Command (AMC) lifecycle management commands, depots and activities who use or interact with Logistics Modernization Program (LMP). Military personnel should be E6 or higher and civilians GS-7 or higher. Interns, regardless of career field or grade, may enroll. All nominees must have successfully completed the LMP Fundamentals Course and should possess a basic knowledge of strategic level logistics, AMC operations and automated processing systems.

SCOPE: The course focuses on practical application of the LMP enterprise resource planning (ERP) solution through hands-on database interaction. The student will apply LMP concepts to secondary and major item planning, covering basic SAP navigation, transaction navigation within SAP R/3 for master data and interactive demand planning, and practical application in LMP item manager key business processes to include maintaining data, performing demand planning and supply planning, executing supply actions, processing sales orders and reviewing long-term planning/budget stratification reports.

LOGISTICS MODERNIZATION PROGRAM FUNDAMENTALS COURSE (ALMC-LM)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4370
(804) 765-4370
lmpfc@lee.army.mil

PREREQUISITES: Military and civilian nominees from the US Army Materiel Command (AMC) lifecycle management commands, depots and activities who use or interact with LMP. Military personnel should be E6 or higher and civilians GS-7 or higher. Interns, regardless of career field or grade, may enroll. All nominees should possess a basic knowledge of strategic level logistics, AMC operations and automated processing systems.

SCOPE: The course concentrates on the business processes comprising LMP, the automated ERP system that supports all business areas of operation at MAC's lifecycle management commands that operate as an inventory control point. The student will be introduced to LMP core business areas, terminology, operating concepts and system integration. Internal system navigation, transaction interactions, report analysis and system features are also discusses.

LOGISTICS PRECOMMAND COURSE (ALMC-PD)

MODES AND DURATION:
Resident—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4503
(804) 765-4503
lpcc@lee.army.mil

PREREQUISITES: Commissioned officers in grades 05 or 06 who have been centrally selected to command Army Materiel Command (AMC), Army Contracting Agency, Defense Logistics Agency (DLA), Defense Contract Management Agency (DCMA), and Military Surface Deployment and Distribution Command (SDDC) logistics facilities.

SCOPE: This course is primarily for students who will be commanding TDA (DA civilian/contractor personnel) sites. The course curriculum includes the nature and peculiarities of the mission, installation, or facility to be commanded; management of manpower; labor relations and human resources; public affairs relationships, DOD financial management and funding system; contract administration at the installation, service and DOD levels; morale, welfare and recreation programs; and analytical techniques used in the decisionmaking process.

NOTE: The February (transportation) iteration is conducted at Fort Lee, VA, for 2 days; and Fort Eustis, VA, for 8 days. TDY orders should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Eustis, VA; **RETURN** to home station. The April and August (contracting) iterations are conducted at Fort Lee, VA, for 5 days and Fort Belvoir, VA, for 5 days. TDY orders

should reflect **FROM** home station **TO** Fort Lee, VA; **TO** Fort Belvoir, VA; **RETURN** to home station. The June (depot, ammunition plant, arsenal and DLA) iteration is conducted at Fort Lee, VA, for the entire 2 weeks. TDY orders should reflect **FROM** home station **TO** Fort Lee, VA, and **RETURN** to home station.

LOGISTICS TRANSFORMATION AND CHANGE MANAGEMENT COURSE (ALMC-LT)

MODES AND DURATION:
Resident—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4961
(804) 765-4961
LogTransformation@lee.army.mil

PREREQUISITES: Students may be active duty or reserve component DOD, Joint, service, DOD or mid-level contractor personnel. The course is designed for military (O4-O6), warrant officers (W4-W5) or civilians (GS13-GS/GM 15).

SCOPE: This course establishes a foundation in change management for participants. It provides a forum to enable students to increase their understanding of what change entails through the use of presentations and simulations. Both commercial and military aspects of change management will be discussed.

MAJOR ITEM MANAGEMENT COURSE (ALMC-MB)

MODES AND DURATION:
Resident—4 days
Onsite—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4370
(804) 765-4370
mimc@lee.army.mil

PREREQUISITES: Students must occupy positions relevant to inventory management within the Army Materiel Command or Headquarters, Department of the Army. Civilian nominees should be GS-7 or above, occupying positions in job series 346, 2001, 2003, 2005, or 2010. Military nominees should be an officer, warrant officer, or senior enlisted (E7 or higher) working in the aforementioned activities. All other nominees may attend on a waiver basis. This course is not open to international students.

SCOPE: The curriculum concentrates on materiel management functions as they relate to the management of major items. Special emphasis is placed on wholesale requirements computation and the distribution process, using existing databases.

MANPOWER AND FORCE MANAGEMENT COURSE (ALMC-MG)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks
TNET—2 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

ASI: A3 Manpower and Force
Structure (Enlisted)

POC: DSN 539-4703/(804) 765-4703
mfmc_almc@lee.army.mil

PREREQUISITES: Attendees must possess above average academic and communicative skills. The strategic focus and academic emphasis of this course require students be assigned to positions that directly employ manpower and force management skills. Officers, warrant officers, enlisted in the grades of E6 (P) or above and civilians in the grades of GS-7 or above are eligible to attend on the basis of job title and assigned responsibilities.

SCOPE: The course curriculum concentrates on manpower and force management functions within The Army's Generating and Operating Forces. The subject areas covered during the manpower blocks of instruction are tailored to the manpower and force structure process to be addressed in pending updates of AR 570-4 and AR 71-32. This process includes the integration of strategy, planning guidance, requirements determination, validation, resourcing, documentation and requisition in Major Army Command (MACOM) manpower management. The course provides in-depth familiarization of the mission and generating Force requirements determination responsibilities of the Assistant Secretary of the Army for Manpower and Reserve Affairs (ASAM&RA) and its field operating activity, the US Army Manpower Analysis Agency. The curriculum provides detailed instruction on the Five-Phased Approach in the determination of manpower

requirements for the Generating Force. Using the Five-Phased Approach, students learn to validate an organizational mission and restructure a Table of Distribution and Allowances (TDA) that reflects enhanced organizational capability and improved functionality. The course emphases the requirement for manpower analysts and force managers to develop quality communicative and interpersonal skills as a foundation for the articulation of resource requirements to financial management decision makers. In addition, students learn to enhance Generating Force strategic relevance for the Combatant Commander through organizational analysis, redesign, validation and standardization. An overview of automated management systems includes Centralized Documentation (CENDOC), the Structure and Manpower Allocation System (SAMAS) and the emerging Force Management System (FMS). The course further emphasizes the critical role of the US Army Force Management Support Agency as The Army's primary force manager and documenter. Course discussions underscore the dynamics of current force structure initiatives, both in the Operating and Generating Forces, and their impact throughout The Army's major commands.

MANPRINT ACTION OFFICERS COURSE   (ALMC-MS)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT:
ACE—See Appendix A

POC: DSN 539-4373

(804) 765-4373
maoc_almc@lee.army.mil

PREREQUISITES: The course is designed for military, civilian, and Defense contract personnel in organizations with human systems integration responsibilities. Such individuals should be involved in either the identification or resolution of issues, goals, constraints, and concerns of manpower, personnel, training, human factors engineering, health hazards, system safety, and soldier survivability in the acquisition of military equipment, weapons, and systems.

SCOPE: Provides an overview of the MANPRINT/Human Systems Integration program and how it relates to the materiel acquisition process. Course topics include the specifics of how manpower, personnel, training, human factors engineering, health hazards, system safety, and soldier survivability impact on system requirements development and design. Major areas of study include the MANPRINT domains, Life Cycle System Management Model (LCSMM), acquisition logistics, materiel requirements documents, target audience description and MANPRINT in test and evaluation. Students develop and present MANPRINT briefings and do research work on current MANPRINT topics. Students receive a pass or fail grade based on these efforts and individual knowledge assessments.

MANPRINT APPLICATIONS COURSE (ALMC-MZ)

MODES AND DURATION:
Resident—1 to 5 days
Onsite—1 to 5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4373
(804) 765-4373
manprintac_almc@lee.army.mil

PREREQUISITES: The course is designed for military, civilian, and Defense contract personnel in organizations with human systems integration responsibilities. Such individuals should be involved in either the identification or resolution of issues, goals, constraints and concerns of manpower, personnel, training, human factors engineering, health hazards, system safety, and soldier survivability in the acquisition of military equipment, weapons, and systems.

SCOPE: Provides selective information on the MANPRINT process that is pertinent to the target audience scheduled to attend a given class. Units of instruction are selected from a menu of topics that reflect current areas of interest and concern. Course length and content are customized with topics selected by agency representatives and coordinated with the course director.

MATERIAL MANAGEMENT SPECIAL TOPICS SEMINAR (ALMC-MMS)

MODES AND DURATION:
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4613
(804) 765-4613
mmsts@lee.army.mil

PREREQUISITES: None

SCOPE: This seminar provides an opportunity to tailor instruction to meet specific requirements of the customer. Individual seminars on various materiel management subjects focus on the changes in susteaining base materiel management processes and operations in distribution, inventory and maintenance management, supply chain management, reutilization and marketing brought about by enterprise resource planning (ERP) systems, the Global War on Terrorism and Operation Enduring Freedom/Operation Iraqi Freedom lessons learned. The seminar will be tailored in length and scope to meet the individual needs of the requestor.

MULTINATIONAL LOGISTICS COURSE (ALMC-NL)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-4341
(804) 765-4341
mlc@lee.army.mil

PREREQUISITES: Students should be mid-level managers, active or reserve component military (MAJ/LCDR, LTC/CDR) or civilians (GS12 – GS/GM14). Priority will go to those assigned to or enroute to a position that requires multinational logistics knowledge. However, given that we routinely deploy to multinational operations on very short notice, suitable candidates may take the course at any time. Examples of positions requiring the course are: JCS logisticians, DOD logisticians, component headquarters logistics staffs, service logisticians, alliance logistics staff, United Nations logistics staff, major logistics command logistics staff/action officers and others such as senior logistics commanders (O6), staff officers working logistics doctrine issues/actions, CONUS-based International exchange/liaison logistics officers, International officers as arranged through SATFA. O3s and warrant officers are strongly encouraged to attend with a waiver. This is a DOD course as defined by AR 351-9 (Interservice Training).

SCOPE: This course provides an overview of multinational operations. It acts as a force multiplier by familiarizing students with logistics strategy, doctrine, theory, programs and processes in a multinational environment. It provides the opportunity for them to develop the perspectives and insights necessary to perform effectively and efficiently as logistics managers in an alliance or coalition at the operational level of war.

NOTE: The course deals with activities between countries, not services, as is done in the Joint Course on Logistics (ALMC-JC). As such, there is minimal overlap between the two courses.

NON-COMMISSIONED OFFICERS MULTIFUNCTIONAL LOGISTICS COURSE (ALMC-NCO)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT: None

POC: DSN 539-0258/(804) 765-0258

PREREQUISITES: Active Army or Reserve Component non-commissioned officers in CMFs 93, 91, 88, 35, 55, 63, 77 or 92 and DA civilians GS-09 or above, assigned to positions in logistics career fields or intern programs may attend.

NOTE: Civilian personnel who are not in a specific logistics field, but who have 50 percent or more of their assigned job duties related to logistics, may also apply with a written request for waiver. FAX waiver request to DSN 539-4240/(804) 765-4240.

SCOPE: The course equips the student with the skills and knowledge necessary to perform duties as a non-commissoned officer or DA civilian in a multifunctional CSS environment. Instruction covers logistics and medical functions (supply and field services, transportation, force health protection, maintenance, and ammunition and explosive ordnance disposal) with a concentration on tactical-level CSS.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS

CONTINUING EDUCATION PROGRAM (CEP) (ALMC-SE)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4227
(804) 765-4227
orsacep@lee.army.mil

PREREQUISITES: Nominees should possess OPMS Functional Area 49 (ORSA) or be a member of the GS-1515 civilian career field. A graduate degree in ORSA or ORSA-related field is preferred. Other military and civilians in ORSA or ORSA-related positions may attend on a space-available basis.

SCOPE: Short courses are designed to provide graduate or post-graduate level instruction in subjects of interest to Army operations research analysts. These courses provide professionals the opportunity to gain an in-depth knowledge of a particular subject and to keep pace with the latest developments in the field of operations research. This course supports the OPMS Functional Area 49 Program and the GS-1515 career field.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS MILITARY APPLICATIONS COURSE I (PHASE I)   (ALMC-SA)

MODES AND DURATION:
Resident—4 weeks

RECOMMENDED CREDIT:

ACE—7 semester hours undergraduate
www.militaryguides.acenet.edu

FIT — 3 semester hours graduate

FA: 49 ORSA (Officers)

POC: DSN 539-4258
(804) 765-4258
orsamac@lee.army.mil

PREREQUISITES: Nominees should have successfully completed an undergraduate degree in engineering, mathematics, the physical sciences, or an ORSA-related field. Military officers (captain or major) should be designated to receive the FA 49 or ASI 4B identifier. Civilians should be serving in the GS-1515 (Operations Research Analyst) career field in grades GS-7 through GS-12. Applications outside these fields or grades will be considered on a space-available basis. Military students should attend (or validate) ORSA MAC I, Phase I, prior to their initial FA 49 utilization tour or as soon as possible after their utilization tour begins. Civilian students in the GS-1515 intern program should attend (or validate) ORSA MAC I, Phase I, in accordance with the Master Intern Training Plan.
SCOPE: This course provides the necessary foundation for follow-on education (Phase II) in the military applications of operations research methodologies. Subjects covered include computers in OR, linear algebra and calculus reviews, probability, and statistics. A significant portion of the instruction is from graduate-level textbooks that require the use of calculus. Most areas of instruction are accompanied by practical exercises that are to be worked outside of scheduled classtime. Examinations are given at the completion of each block to evaluate the student's

comprehension and mastery of the material. On a case-by-case basis, students may validate this course by passing a comprehensive examination.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS MILITARY APPLICATIONS COURSE I (PHASE II) (ALMC-SB)

MODES AND DURATION:
Resident—10 weeks

RECOMMENDED CREDIT:
ACE— 15 semester hour graduate

FIT— 9 semester hours graduate

FA: 49 ORSA (Officers)

SI: 4B ORSA (Officers)

POC: DSN 539-4258
(804) 765-4258
orsamac@lee.army.mil

PREREQUISITES: Nominees must have successfully completed or validated ORSA MAC I, Phase I (ALMC-SA).
SCOPE: This course provides specialty education in the military applications of operations research methodologies. Subjects covered include AI, cost analysis, combat modeling, decision analysis, deterministic and stochastic models, linear statistical models, math programming, simulation, and a capstone case study. A majority of the instruction is from graduate-level textbooks that frequently require the use of calculus. Most areas of instruction are accompanied by practical exercises and/or group projects, which are to be worked on outside of scheduled classtime. Examinations are given at the

completion of each block to evaluate the student's comprehension and mastery of the material.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS SPECIAL TOPICS SEMINAR (ALMC-ST)

MODES AND DURATION:
Resident—2 to 5 days
Onsite—3 to 5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4265
(804) 765-4265
sts@lee.army.mil

PREREQUISITES: These vary according to the seminar to be presented. Some basic topics require only a background in college-level algebra. For advanced topics, nominees should work in ORSA or similar areas that require knowledge or use of quantitative methods of management in job assignments. A working knowledge of mathematics and statistics is desired.
SCOPE: This seminar is intended to meet the need for detailed resident and onsite education in pertinent ORSA subjects. Training will be tailored to the specific needs of the organization and can be targeted for either ORSA or nonORSA audiences. Topics available include, but are not limited to, decision analysis techniques, design and planning of experiments, math programming, software applications, nonparametric statistics, probability and statistics, regression analysis, simulation modeling, the spreadsheet as an analytic tool, statistical process control, and survey design and analysis.

OPERATIONS RESEARCH/ SYSTEMS ANALYSIS TECHNOLOGIES AND APPLICATIONS COURSE (ALMC-SK)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4256
(804) 765-4256
orsatac@lee.army.mil

PREREQUISITES: Nominees should be in an ORSA position (Army officers should be Functional Area 49 commissioned officers in grades O4 through O6; other DOD officers should be functioning operations research analysts; civilian personnel should be in the GS-1515 career series in the grades GS-12 through GS-15). Other applicants in ORSA – related fields may attend on a space-available basis.
SCOPE: This course provides previously trained ORSA analysts with an exposure to the latest ORSA techniques and current application of these techniques to military problems. This course is recommended for analysts who have not participated in formal ORSA training in the past 3 years.

PERFORMANCE WORK STATEMENTS COURSE (ALMC-DR)

MODES AND DURATION:
Resident—3 days
Onsite—3 days

RECOMMENDED CREDIT: None

POC: DSN 539-4373
(804) 765-4373
pws_almc@lee.army.mil

PREREQUISITES: This course is designed for all Army commissioned officers, warrant officers, noncommissioned officers and civilians involved in the preparation, use and updating of performance work statements (PWS). There are no restrictions as to grade, rank, position, active duty or reserve as long as the above applies. This is not a "career development" course but a "how to" course for individuals who have to work PWS.

SCOPE: This course provides an overview of the use of PWS in the contracting process, common terminology that is employed and responsibilities of the different organizations that are involved. OMB, DOD and DA guidance will be presented and discussed. The development process for creating a PWS and formatting options will be reviewed. Writing concerns and problems will be examined. Exercises and examples that illustrate key points and issues will be used.

PRESENTATION TECHNIQUES (ALMC-PT)

MODES AND DURATION:
Resident—3 days
Onsite—3 days

RECOMMENDED CREDIT: None

POC: DSN 539-0297
(804) 765-0297
prestech@lee.army.mil

PREREQUISITES: Commissioned and noncommissioned officers and career and career conditional civilians. Nominees should have completed college-level courses in English composition, writing skills, or verbal communications and be assigned a position that requires briefing skills. Waiver requests will be considered on a case-by-case basis.

SCOPE: Traditionally, presenters mistakenly consider the briefing as an event that occurs at the end of a study or immediately following the boss's request for information. This course counters that idea by introducing the concepts of realistic translation of information and the "Briefing Process," which is a systematic and structured procedure that covers the issues in the development of a briefing. Elements of the "Briefing Process" are discussed in detail, including recent examples of successful Army presentations.

QUALIFIED RECYCLING PROGRAM COURSE (8G-F2)
(Formerly Defense Metals Identification and Recycling Course)

MODES AND DURATION:
Resident—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4116/4806
(804) 765-4116/4806
dmirc@lee.army.mil

PREREQUISITES: Nominees should have an actual or projected assignment associated with generating, processing, sales, or disposal of recyclable materials.

WARNING: You will be using numerous hazardous chemicals to include nitric acid, hydrochloric acid, ammonium hydroxide, potassium ferricyanide, silver nitrate, acetic acid, and ammonium acetate. You will be exposed to dust generated from grinding metals. If you have any health concerns (i.e., pregnancy, allergies, etc.), please consult your physician prior to attending this course.

SCOPE: The curriculum concentrates on procedures for processing recyclable materials within the DOD with emphasis on laws, regulations, functional responsibilities, metals identification, sales, safety and security.

QUALITY SPECIAL TOPICS SEMINAR (ALMC-QM)

MODES AND DURATION:
Resident—2 to 5 days
Onsite—2 to 5 days
TNET—2-5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4762
(804) 765-4762
taq@lee.army.mil

PREREQUISITES: None.

SCOPE: This seminar provides an opportunity to tailor specific requirements of the customer. Individual seminars on various quality subjects include Four Roles of Leadership, What Matters Most, quality overview, change management and basic and advanced facilitator training. Train the trainer seminars for all offerings are also available.

QUANTITATIVE SKILLS FOR TRAINERS COURSE (ALMC-TC)

MODES AND DURATION:
Resident—3 1/2 days
Onsite—3 1/2 days
Distributed Learning—3 ½ days

RECOMMENDED CREDIT: None

POC: DSN 539-4460
(804) 765-4460
qst_sts_almc@lee.army.mil

PREREQUISITES: Nominees should be civilian or military instructional systems specialists and training specialists or instructors.
NOTE: Military nominees will be accepted on a space-available basis only. Nominations will be approved by the site installation activity career program manager (ACPM). Questions, requests for nomination, and DD Forms 1556 should be directed to the site installation ACPM.

SCOPE: This course is oriented toward trainers with little knowledge of quantitative techniques and their application. The course will increase an individual's ability to organize and interpret data, analyze and solve problems, and make informed recommendations in the areas of design, analysis, cost, and evaluation for training.

Hands-on application of techniques will be emphasized.

RESERVE COMPONENT MULTIFUNCTIONAL COMBAT SERVICE SUPPORT COURSE (ALMC-RC)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT:
ACE—3 semester hours undergraduate

POC: DSN 539-4752
(804) 765-4752
rcmcss@lee.army.mil

PREREQUISITES: See the Reserve Components Programs section of this catalog.

SCOPE: See the Reserve Components Programs section of this catalog.

RETAIL SUPPLY AND MAINTENANCE SYSTEMS COURSE (ALMC-RM)

MODES AND DURATION:
Resident—4 days
Onsite—4 days

RECOMMENDED CREDIT: None

POC: DSN 539-4309
(804) 765-4309
rsmsc@lee.army.mil

PREREQUISITES: Commissioned officers, warrant officers, and noncommissioned officers requiring general knowledge of supply and maintenance policy, procedures, and systems below the wholesale level. Civilians, GS-7 or above, working in logistics positions in AMC activities of MSCs, MACOM headquarters, and installations or in other logistics staff positions that require general knowledge of the combat service support force structure and the policies, procedures, and systems used by those units to provide maintenance and supply support. Waivers will be considered on an individual basis. Requests for waivers require the supervisor's or commander's endorsement.

SCOPE: The course covers general retail supply and maintenance policy and procedures; a description of the force structure tasked to provide combat service support to the combat forces; and provides a description of the various CSS STAMIS (including selected management reports) used to provide combat service support.

RISK ANALYSIS COURSE (ALMC-RB)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4736
(804) 765-4736
dac-rac@lee.army.mil

PREREQUISITES: None.

SCOPE: This course presents the fundamental concepts and techniques used to analyze and manage risks in projects. The notion of risk is defined and a general approach to risk analysis and management is developed. Qualitative techniques for risk analysis are reviewed in detail to include the identification of risk events, the use of "Fishbone" charts, likelihood ranking, impact assessment and the description of the risk associated with the event. The use of various risk matrices is covered. Events are ranked and risk mitigation measures are discussed. Residual risk is determined and secondary risks are identified. Quantitative risk analaysis techniques include the use of PERT to determine schedule risk. Monte Carlo simulation is used to determine cost and schedule risk and to better specify the likelihood of the occurrence of specific risk events and to determine the size of management reserves. The use of the Venture Evaluation & Review Technique (VERT) for Monte Carlo simulation is covered and the software is provided free of charge. Utility curves and decision maker attitudes toward risk are covered. Techniques for eliciting expert opinions are covered.

NOTE: Also available to graduates is a 1-week follow on (Advanced D/RA, ALMC-ST). In the follow-on course the student works on a "real life" problem using NON-classified data brought from his/her own work environment.

SUPPORT OPERATIONS COURSE (PHASE I) (ALMC-SN)

MODES AND DURATION:
Correspondence—40 hours

RECOMMENDED CREDIT: None

POC: DSN 539-0248
(804) 765-0248
soc@lee.army.mil

PREREQUISITES: Officer nominees must be a warrant officer or a CPT or above and must have completed their officer advanced/captains career course. NCO nominees must be an E7 or above and graduates of ANCOC.

SCOPE: To provide students with an overview of tactical logistics in the UEX and brigade combat team areas. Phase I presents Army doctrine on the combat service support functions. Phase I is designed to bring students to a common level of understanding before Phase II. This is important because Phase II challenges them to integrate what they have learned to develop logistical support plans for a tactical scenario.

NOTE: Phase I must be completed within 12 months of registering. Visit Web site www.almc.army.mil/TLLDD/ALMC-SO/index.asp.

SUPPORT OPERATIONS COURSE (PHASE II) (ALMC-SO)

MODES AND DURATION:
Resident—2 weeks
Onsite—2 weeks
AOCI—2 weeks

RECOMMENDED CREDIT: None

POC: ALMC, Ft Lee, VA
DSN 539-0248
(804) 765-0248
soc@lee.army.mil

PEC, Camp Robinson, AR
DSN 962-4615
(501) 212-4615
CGSC, Ft Leavenworth, KS
DSN 552-4403
(913) 684-4401

PREREQUISITES: Officer nominees must be advanced/captains career course graduates. Senior NCO nominees must be graduates of ANCOC and a SSG (E6) (P) or above. Both must be assigned or designated for assignment to a support operations position. Reservists and National Guard personnel may request waiver of specific prerequisites. **All nominees must have successfully completed the Support Operations Course (Phase I) via correspondence mode (web based) within 12 months of attending Phase II.**

SCOPE: Phase II is conducted at Fort Lee, VA, at selected installations that request an onsite class, at the Professional Education Center (PEC) at North Little Rock, AR, and as an elective at the Command and General Staff College (CGSC). The course provides an overview of multifunctional CSS functions in the UEX and brigade combat team areas. It also provides tactics, techniques, and procedures that can be used by support operations officers. The first week of instruction focuses on tactical logistics. At the end of the first week, the technical aspects of support operations are presented. This includes lecture and discussion on the management of maintenance and supply information in support of maneuver forces. The second week of the course focuses on integrating the concepts learned in the first week into logistics planning using the military decisionmaking process.

SYSTEMS MANAGEMENT SPECIAL TOPICS COURSE (ALMC-QS)

MODES AND DURATION:
Resident—2 to 5 days
Onsite—2 to 5 days

RECOMMENDED CREDIT: None

POC: DSN 539-4214/(804) 765

PREREQUISITES: None.

SCOPE: This course is structured to meet the specific needs of the Army community. Individual courses on various techniques and applications range from introductory orientations to advanced applications. Topics may include, but are not limited to, Systems Approach to Training (SAT); Financial Management; Manpower and Force Management; Combat Developments; Doctrine Development; MANPRINT; and Contracting. Direct coordination between the College and the requesting organization is essential to meet the specified need.

TEAM FACILITATION (ALMC-TF)

MODES AND DURATION:
Resident—1 week
Onsite—1 week

RECOMMENDED CREDIT: None

POC: DSN 539-4762
(804) 765-4762
taq@lee.army.mil

PREREQUISITES: Nominees should have participated on a team and attended some team training. Nominees should be

familiar with team roles, meeting management, inter-relationship strategies, and tools used in problem solving.

SCOPE: This course trains students in the concepts and skills of a facilitator to a team. The facilitator should be able to give "just-in-time" training to the team as needed. The difference between team leader and team facilitator is presented. The facilitator should be knowledgeable in the steps the team should take as it commences work. These steps might include clarifying group norms; building an agenda; appointing meeting management roles; warm-ups; discussion and clarification of the team's charter; group dynamics; basic scientific tools used in problem solving; and the importance of collecting correct, meaningful, and timely data. The course also includes an overview of how important it is that the team does not become unduly dependent on the facilitator, and the facilitator should not view the team/meeting as "belonging to him/her."

ATTN ATSZ ASO C, 2401 QUARTERS ROAD, FORT LEE VA 23801-1705. **The Certificate Program Coordinator can be reached at DSN 539-4620 or (804) 765-4620.**

The Demonstrated Logistician Designation Program

The Demonstrated Logistician designation program, with its three levels of recognition, was developed as a partnership between SOLE – The International Society of Logistics and the US Army Logistics Management College (ALMC). It has been designed to serve the military and civilian logistics workforce of the Department of the Army (all ranks and grade levels). Work also is in progress to implement the program within industry and the international defense community, the US Air Force, and, eventually, other US military services.

There are two broad goals of the new designation program:

• To provide a comprehensive path for recognition in the various stages of development of a multi-functional logistician that can serve as evidence of attained sustainment logistics knowledge and functional competency, and

• To serve as a complement to, and not competitor with, all pre-existing educational programs and certifications.

The designations will be awarded jointly by ALMC and SOLE, with no examination requirement. The designations are:

• Demonstrated Logistician (DL)
• Demonstrated Senior Logistician (DSL)
• Demonstrated Master Logistician (DML)

How to Apply for the Demonstrated Logistician Designation Program

Each level of designation has a standardized list of requirements: *academic education*, *lifelong learning*, *mandatory learning*, and a blend of two categories of experience (*enablers* and *functionality*, which will be documented as specific job experiences of between 3 and 7 years, depending on the designation). The experience requirement will be based on tasks, accomplishments and achievements; it will not rely on a particular MOS or grade series. For example, if the applicant is in a supply management position during which time she or he also works on a transportation issue, the time spent on the transportation issue can be documented toward any requirement for transportation experience.

Follow the charts below to see what each level requires. A person may qualify for a higher level without having been the recipient of a lower level designation, but she or he must meet all of the requirements of that lower level prior to applying for a higher level of designation.

The applicant should forward a letter that clearly indicates the designation sought, and that lists evidence of having attained the various requirements. Please note that the experience requirement must be included as a separate narrative and signed by a supervisor who can attest to its accuracy. *An easy-to-use form will later be developed to use in lieu of a letter submission.*

The US Army Logistics Management College will be the administrative and awarding organization for the Army. The address for Army applicants (military or civilian) to submit the application is:

US Army Logistics Management College
 ATTN: ATSZ ASO C (Demonstrated Logistician Program)
 2401 Quarters Road
 Building 12500
 Fort Lee, VA 23801-1705
(Please do not send the application directly to SOLE.)

After ALMC approves the application, confirmation will be sent to the applicant and to SOLE, which serves as the overarching administrator for all Demonstrated Logistician (DL) designation programs. ALMC will provide the correct address to the applicant for where to send a one-time fee of $50.00 to SOLE. The fee will be *payable to SOLE*, not to ALMC or the Army, and will be used by SOLE to maintain the official database of DL awardees.

Upon confirmation by SOLE that the name has been added to the database, ALMC will send a certificate and the SOLE/ALMC Demonstrated Logistician pin to the recipient.

As a credential, the designation many be affixed to one's name (for example – Sandy Smith, DL or Tony Jones, DML).

We are coordinating a process to have the designation added to a soldier's permanent record (such as the ORB). We will notify recipients once this process has been completed.

Certified Master Logistician (CML)

These designation programs will be complemented by a new "Certified Master Logistician" certification administered directly by SOLE. Its focus will be primarily on Logistics Chain Management, and will enable more formal recognition for those individuals who aspire to go beyond the designation recognition, but may not have a need to sit for the more stringent Certified Professional Logistician (CPL) designation. Persons who have attained the DML will be eligible to sit for the CML.

Demonstrated Logistician (DL) *You must complete the requirements of all five boxes in this table*
Lifelong Learning 1 Event from the Lifelong Learning Table
Mandatory Learning – either (1), (2) or (3) below (1) One of the following civilian intern programs: • DA Intern Program (resident classroom instruction is at ALMC) • Local Intern Program (must include ALMC courses: Logistics Mgt Development Course, Army Secondary Inventory Mgt Course, Army Major Item Mgt Course and Army Maintenance Mgt Course) • AMC Fellows Program (Note – credit will be granted only after the participant has graduated from the classroom plus the OJT portion … the two intern programs require 1 ½ to 2 years for completion; the AMC Fellows Program requires 5 years for completion) (2) AIT (for enlisted military) (3) 2 additional events from the Lifelong Learning Table
Enabler AQ, PM, RM or I (The enabler must be for a minimum 25% of the 3 year total experience requirement. See examples of enabler experiences on the Enabler Table.)
Functionality S, M, T or BO (The functionality must be for a minimum 25% of the 3 year total experience requirement. See examples of functionality experiences on the Functionality Table.)
Education High School Diploma or G.E.D.

For examples of Enablers and Functionality, see the tables on the pages below.
AQ = Acquisition PM = Program Management RM = Resource Management I = Information Management S = Supply M = Maintenance T = Transportation BO = Base Operations

Demonstrated Senior Logistician (DSL) *You must complete the requirements of all six boxes in this table*
Lifelong Learning 2 Events from the Lifelong Learning Table
Mandatory Learning – either (1) or (2) below (1) CLC3 *and* 1 of the following ALMC courses: • ALMC Joint Course on Logistics • ALMC Multinational Logistics Course (2) 5 of the following ALMC or AFIT courses: • ALMC Joint Course on Logistics • ALMC Multinational Logistics Course • ALMC Reserve Component Multifunctional Combat Service Support • ALMC Logistics Management Development Course • ALMC Army Secondary Item Management Course • ALMC Major Item Management Course • ALMC Army Maintenance Management Course • ALMC Defense Distribution Management Course • ALMC Defense Inventory Management Course • ALMC Support Officer's Course • ALMC Logistics Assistance Program • ALMC Army Logistics Introductory Course • Air Force Institute of Technology (AFIT) Strategic Logistics Management • AFIT Introduction to Logistics
Enabler RM or I (Each enabler must be for a minimum 25% of the 5 year total experience requirement. See examples of enabler experiences on the Enabler Table.)
Functionality – (1) *and* (2) below (1) S or M (2) T or BO (Each functionality must be for a minimum 25% of the 5 year total experience requirement. See examples of functionality experiences on the Functionality Table.)
Education Associate's Degree or two years of college (at least 16 courses)
Meet the requirements for DL

Demonstrated Master Logistician (DML)
You must complete the requirements of all six boxes in this table
Lifelong Learning   2 Events from the Lifelong Learning Table

Mandatory Learning – either (1) or (2) below
  (1) ALMC Logistics Executive Development Course
 	
  (2) ALMC Associate Logistics Executive
       Development Course *and* the following additional
       requirement:
       • A college undergraduate course in Economics

Enabler – (1) *and* (2) below
    (1) RM or I
    (2) AQ or PM
  (Each enabler must be for a minimum 25% of the 7
    year total experience requirement. See examples of
    enabler experience on the Enabler Table.)

Functionality – (1) *and* (2) below
    (1) S or M
    (2) T or BO
  (Each functionality must be for a minimum 25% of the
    7 year total experience requirement. See examples
    of functionality experiences on the Functionality
    Table.)

Education
  Undergraduate Degree from an accredited college or
  university

Meet the requirements for DSL

Lifelong Learning Table – Demonstrated Logistician (DL)
Each accredited undergraduate or graduate course = 1 Event

• Any accredited undergraduate or graduate college course in logistics
 	
   - College catalog must show it as a logistics-oriented course and not just a business course
 	
   - A list of examples will be developed; until that time, ALMC will evaluate individual submissions using the criteria above
 	
• Any logistics course from a military institution that has ACE recommended credit of at least 3 hours of undergraduate
  or graduate credit
 	
This must be in addition to the coursework or training applied for Track 1 intern credit or Track 2 AIT credit

Each unaccredited course from a military institution that is evaluated for 3 points of credit as described below = 1 Event

• Any logistics course from a military institution that does not have ACE recommended credit may be evaluated
  and awarded credit of 1 point for each 10 hours of classroom time or each 20 hours of correspondence
  or distance learning mode (as published by the course as the projected time of completion; any such course
  will have the results published in the appendix); 3 pts = 1 Event
 	
This must be in addition to the coursework or training applied for Track 1 intern credit or Track 2 AIT credit

Each special experiential logistics-oriented project of at least 3 months in duration = 1 Event
• Short-or-long term training, such as Professional Enhancement Program (PEP), Training With Industry (TWI), or special logistics projects assigned locally • Project must be identified in official appraisal or evaluation record, or be documented by a supervisor in a letter
Level I, II or III Certification from Defense Acquisition University (DAU) = 1 Event
• Life Cycle Logistics or Program Management Logistics • Regardless of the number of certification fields or levels, maximum credit awarded will = 1 Event You may receive credit for a DAU *course* in an above category and also receive separate credit for a DAU *certification* that resulted from taking that course

Lifelong Learning Table – Demonstrated Senior Logistician (DSL)
Each accredited undergraduate or graduate course = 1 Event

• Any accredited undergraduate course in the junior or higher category (also referred to as upper level or 300 series and above), or graduate college course in logistics
   - College catalog must show it as a logistics-oriented course and not just a business course
   - A list of examples will be developed; until that time, ALMC will evaluate individual submissions using the criteria above
  • Any logistics course from a military institution that has ACE recommended credit of at least 3 hrs of upper level undergraduate credit or graduate credit

Each unaccredited course from a military institution that is evaluated for 3 points of credit as described below = 1 Event
• Any logistics course from a military institution that does not have ACE recommended credit may be evaluated and awarded credit of 1 point for each 10 hours of classroom time or each 20 hours of correspondence or distance learning mode (as published by the course as the projected time of completion; any such course will have the results published in the appendix); 3 pts = 1 Event
Each special experiential logistics-oriented project of at least 3 months in duration = 1 Event
• Short-or-long term training, such as Professional Enhancement Program (PEP), Training With Industry (TWI), or special logistics projects assigned locally • Project must be identified in official appraisal or evaluation record, or be documented by a supervisor in a letter
Level II or III Certification from Defense Acquisition University = 1 Event
• Life Cycle Logistics or Project Management Logistics • Regardless of the number of certification fields or levels, maximum credit awarded will = 1 Event You may receive credit for a DAU *course* in an above category and also receive separate credit for a DAU *certification* that resulted from taking that course

Lifelong Learning Table – Demonstrated Master Logistician (DML)
Each accredited graduate course = 1 Event

• Any accredited graduate college course in logistics
   - College catalog must show it as a logistics-oriented course and not just a business course
   - A list of examples will be developed; until that time, ALMC will evaluate individual submissions using the
    criteria above
• Any logistics course from a military institution that has ACE recommended credit of at least 3 hrs of graduate credit

Each special experiential logistics-oriented project of at least 6 months in duration = 1 Event
• Short-or-long term training, such as Professional Enhancement Program (PEP), Training With Industry (TWI), or special logistics projects assigned locally • Project must be identified in official appraisal or evaluation record, or be documented by a supervisor in a letter
Level III Certification from Defense Acquisition University = 1 Event
• Life Cycle Logistics or Project Management Logistics • Regardless of the number of certification fields or levels, maximum credit awarded will = 1 Event You may receive credit for a DAU *course* in an above category and also receive separate credit for a DAU *certification* that resulted from taking that course
Membership in the Army Acquisition Corps or Corps Eligible Program = 1 Event
• Credit will be awarded separately from DAU certification credit

Functionality Table	
Functionality Name	**Examples of tasks that would apply to this functionality**
Supply (S)	Logistics Management
	Property Management
	Property Disposal
	Supply Management
	Inventory Management
	Supply Sales & Distribution
	Supply Storage
	Materiel Packaging & Preservation
	Cataloging (local)
	Requirements Determination (local)
	Materiel Sorting & Classification
	Materiel Expediting
	Quality Control
	Inspection & Compliance
	Excess Reporting & Redistribution
	Functional Training
	Ammunition Management
	Automated Supply Systems Management/Operation
Maintenance (M)	Equipment Repair & Maintenance
	Quality Assurance
	ASL/PLL Development & Management
	Tool and Parts Management
	Functional Training
	Automated Maintenance Systems Management/Operation
Transportation (T)	Transportation Operations & Management
	Rate/Tariff Analysis & Management
	Traffic Management
	Shipment Management
	Loss Claims Examination/Management
	Cargo Scheduling
	Motor Pool Operations
	Carrier Safety Management
	Unit Deployment/Unit Movement
	HAZMAT Movement Management
	Functional Training
	Automated Transportation Systems Management/Operation
Base Operations (BO)	Industrial Property Management
	Sales Store Management
	Commissary Management
	Mobilization Planning
	Club Management
	Facility & Equipment Management
	Fuel Distribution System Management
	Food Services Management
	Intraservice/Interservice Support Management
	Functional Training
	Automated Base Operations Systems Management/Operation

Enabler Table	
Enabler Name	**Examples of *logistics tasks* that would apply to this enabler**
Acquisition (AQ)	Purchasing/Procurement/Contracting
	Contract Pricing & Cost Analysis
	Contract Negotiation
	Contract Administration
	Cataloging (Item Management)
	Requirements Determination (Item Management)
	Excess Reporting & Redistribution (Item Management)
	FAR/DOD 5000 Series Application & Compliance
	Functional Training
	Automated Purchasing/Contracting Systems Management/Operation
Program Management (PM)	Program Management
	Management Analysis
	Functional Training
	Automated Program Management Systems Management/Operation
Resource Management (RM)	Manpower Analysis & Development
	Programming & Budgeting
	Financial Quality Assurance
	Financial Management
	Auditing
	Financial Accounting
	Internal Controls Management
	Appropriations Management (e.g., Working Capital Funds, O&M, Other Procurement, R&D, RPA, MPA, & other)
	Functional Training
	Automated Resource Management Systems Management/Operation
Information Management (I)	Information Systems Analysis & Management
	Information Management
	Computer Systems Analysis
	Functional Training

Example of computing the experience requirement

Sandy Smith is a maintenance manager, who has also worked assignments for a Program Management Office. The supervisor's narrative for DL would document a minimum 3 years of applicable experience: (1) Because Sandy has worked several acquisition taskings with the PM, the narrative shows the minimum 25% of the total experience (that is, at least 9 months) for the Acquisition enabler. (2) The remaining 27 months shows Sandy's 24 months in the maintenance grade series, which satisfies the minimum 9 months of an applicable functionality experience. (3) The remaining 3 months of experience was met during a previous assignment in the budgeting office (the Resource Management enabler).

PHYSICAL DISTRIBUTION MANAGEMENT

PREREQUISITES

Enrollees must have completed the prerequisite course before submitting their application for enrollment.

Defense Distribution Management Course (formerly Depot Supply Operations Management Course)

CORE COURSES

Major Item Management Course
Defense Inventory Management Course or Army Secondary Item Management Course

ELECTIVE COURSES

Enrollees must earn six elective credits in addition to the prerequisites and core courses to complete all requirements. Two of the six elective credits must be completed from the list below. Each of these courses receives one credit, except for the Logistics Executive Development, the Associate Logistics Executive Development and the Operations Research/Systems Analysis Military Applications I Courses, which receive two credits each. Selected courses from other schools may be submitted for review as substitutes for as many as four elective credits. The maximum credit allowed for each college course is two. All courses must be documented and will be reviewed individually. Graduates of the DA Logistics Intern Training Program (ALMC-IP) conducted at Fort Lee meet all requirements for the Physical Distribution Management Certificate Program.

Army Maintenance Management
Associate Logistics Executive Development
Basic Environmental Staff (formerly Basic Environmental Coordinators)
CON 101, Basics of Contracting (DAU) (formerly Fundamentals of Contracting, Contracting Fundamentals and Management of Defense Acquisition Contracts [Basic])
BCF 101, Fundamentals of Cost Analysis (DAU) (formerly BCE 101 and Cost Analysis for Decisionmaking)
Decision Analysis Course **AND** Risk Analysis Course (formerly Decision Risk Analysis Course) **OR**
  Decision Analysis for Logisticians (formerly Decision Risk Analysis for Logisticians)
Defense Inventory Management Course
Defense Reutilization and Marketing Operations (Basic)

PHYSICAL DISTRIBUTION MANAGEMENT (Cont'd)

Defense Reutilization and Marketing System: An Introduction
Installation Logistics Management
LOG 201, Intermediate Acquisition Logistics (DAU)
  (formerly Integrated Logistics Support Advanced)
CON 202, Intermediate Contracting (DAU) (formerly CON 211 and Management
  of Defense Acquisition Contracts [Advanced])
Joint Course on Logistics
Multinational Logistics
Logistics Executive Development
Logistics Management Development
Manpower and Force Management
Operations Research/Systems Analysis Military Applications I (two phases)
Operations Research/Systems Analysis Military Applications II

SUBJECT: Application for Enrollment in ALMC Physical Distribution Management Certificate Program(Return)

TO: **Commandant**
    US Army Logistics Management College
    ATTN ATSZ ASO C
    2401 Quarters Road
    Fort Lee, VA 23801-1705

FROM: **Typed Name** _____

        SSN _____ **Job Series** _____

        Home Address _____

        _____

        Command _____

        Office Phone (DSN) _____**(Comm)** _____

    Note: It is the applicant's responsibility to update the above items as changes occur.

1.   Request I be enrolled in the _____ Certificate Program. I have completed the following PREREQUISITE courses. (To facilitate granting of credit for prerequisite courses, **please attach copies of diplomas/certificates of completion**.)

a. _____
      Course Title   **Length**

      _____
      Dates   **Grade**

b. _____
      Course Title   **Length**

      _____
      Dates   **Grade**

c. _____
      Course Title   **Length**

      _____
      Dates   **Grade**

d. _____
      Course Title   **Length**

      _____
      Dates   **Grade**

2.   In addition to satisfactory completion of the prerequisite courses outlined above, I have completed the following elective courses. (To facilitate granting of credit for elective credits, **please supply copies of diplomas/certificates and course descriptions**.)

Fort Lee Form 853
Sep 04

a. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.   Grade

b. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

c. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

d. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

e. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

f. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

g. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

h. _____
   Course Title   Length

   _____
   Dates Taken   Given by (ALMC, ECI, AFIT, etc.)   Grade

Data Required by the Privacy Act of 1974 (5 U.S.C. 552a)

Title of Form: Application for Enrollment in ALMC Certificate Program
Prescribing Directive: ALMC SOP 621-7
Authority: 5 U.S.C. 301
Principal Purpose: To facilitate enrollment process of individuals in ALMC Certificate Program(s).
Routine Uses: Used to enroll individuals in the Certificate Programs. Information contained on an application becomes a permanent part of enrollee's record and serves as information document used by Certificate Evaluation Boards to determine eligibility.
Mandatory or Voluntary Disclosure and Effect on Individual *Not* Providing Information: Voluntary delay of enrollment in program.

RESERVE COMPONENTS PROGRAMS

The College conducts three Reserve Components programs: the Associate Logistics Executive Development Program, the Defense Distribution Management Program, and the Reserve Component Multifunctional Combat Service Support (RCMCSS). For additional information on ALMC's Reserve Components Programs, call the Deputy Assistant Commandant, USAR, at DSN 539 - 4636/4730 or (804) 765-4636/4730.

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT COURSE

MODES AND DURATION: Resident—10 weeks (5 2-week phases of active duty training)
Correspondence—400 hours
(or combination of the two modes)

RECOMMENDED CREDIT: ACE—Under evaluation
See www.militaryguides.acenet.edu

FIT—Up to 9 hours graduate credit for phases completed in residence

PREREQUISITES: Military attendance is primarily for Reserve Component commissioned officers O3 or above who have a primary or secondary specialty code in the logistics field and have completed the Branch Officer Advanced Course. Completion of the Combined Arms and Services Staff School (CAS³) and Command and General Staff College is desirable. Applicants should be combat service support (CSS) officers, officers desiring transfer to a CSS specialty, or officers whose present assignment requires knowledge of the Army's logistics system. Nominees must be able to complete the course with at least 3 years of service remaining before basic date of mandatory removal and meet height and weight standards listed in AR 600-9, Appendix A - 1. Reserve Components officers should contact their respective personnel management officers for enrollment procedures. **Warrant officers** must be CW2 (P) or higher, have completed the Warrant Officer Advanced Course or higher, obtained an undergraduate or higher degree, and must be able to complete the course with at least 3 years of service remaining before basic date of mandatory removal. **Civilians** must be In grade GS - 11 or above with career status and have 5 years of cumulative experience in military logistics or closely related industrial service. Preference will be given to GS-13 employees assigned to positions in logistics career fields in which this course is required for effective performance and directly affects the quality of mission accomplishment. Personnel must have demonstrated high potential for development as evidenced by their career appraisals and specific awards and recognition directly related to logistics accomplishments. Preference will be given to personnel whose academic background shows Intellectual maturity and whose career appraisal or Individual Development Plan (IDP) shows that this course has been specifically programmed for the nominee as a basis for his/her planned progression. The nominee should also be in one of the following career fields: 301, 334, 340, 343, 346, 1101,

1152, 1601, 1670, 1710, 2001, 2003, 2010, 2030, 2032, 2050, 2101, 2130, or 2150. **NOTE:** Personnel not in the specific fields l isted, but whose job duties relate to 50 Percent or more in logistics, may apply with a written waiver. Since ALEDC is an integral part of the Army Civilian Training, Education and Development System (ACTEDS), enrolling and completing graduation requirements may greatly enhance career progression in the major logistics fields of Supply Management, Materiel Maintenance Management, and Transportation Management.

SCOPE: ALEDC serves as the Army's senior logistics course for officers and civilian managers, preparing them for executive and policy - making mobilization assignments. The course provides insights into the multifunctional areas of logistics and their integration within DOD. Students gain a fuller understanding of the interface between the Army in the field, DOD's logistics structure, and industry. The course expands and enhances fundamental management skills. Completion meets educational requirements to qualify an RC officer for promotion to lieutenant colonel as stipulated in Chapter 2 of AR 135 - 155. **Students are required to complete the ALEDC program in a 4-year timeframe. Disenrollment will be automatic at the end of the fourth year, and students will then be required to re-enroll in the entire program. ALEDC consists of five phases.**

Phase I: Theater Logistics Part I (ALMC-AL). This phase is designed to provide a student background knowledge for all CSS functions with emphasis on offensive and defensive operations. This is done through practical exercise - based, small group instruction. **Phase I must be successfully completed before enrolling in Phase 5. RCMCSS (ALMC-RC) is recognized as a substitute for ALEDC Ph I if it has been completed within the last four years.** Resident: 80 hours. Correspondence: 80 hours. **NOTE:** Phase I satisfies educational prerequisites for awarding FA 90A. See the Department of the Army Pamphlet 600-3 for additional information.

Phase II: Acquisition Management (ALMC-AC). This phase presents an overview of the process by which new and modified equipment are brought into the Army inventory. Emphasis is placed on how logistics should influence system design with the DOD life cycle model as the common theme. It also provides a general knowledge of Army financial management and contracting. Resident: 80 hours. Correspondence: 80 hours.

Phase III: Materiel Readiness (ALMC-AD). This phase provides an understanding of requirements determination for and management of major and secondary items and the relationship and significance of maintenance, transportation, distribution, and disposal. Resident: 80 hours. Correspondence: 80 hours.

Phase IV: Decision Sciences (ALMC-AE). This phase provides a general knowledge of economics, statistics, and operations research with applications to logistics - relate problems. **Nominees should possess a working-level competency in Microsoft Excel for instruction in Decision Sciences.** Due to the difficulty of this phase, it

should be taken in residence if possible. Resident: 80 hours. Correspondence: 80 hours.

Phase V: Theater Logistics Part II (ALMC-AM). This phase builds upon the knowledge gained in Phase I. It takes the student through mobilization, deployment, and redeployment associated with Corps and Theater contingency operations. It also further develops the student's ability to employ all CSS functions covered in Phase I during support operations and stability operations or operations other than war. Like Phase I, this phase is practical exercise based, small group instruction. **Phase I must be successfully completed before enrolling for ALEDC Ph 5. RCMCSS (ALMC-RC) is recognized as a substitute for ALEDC Ph I if it has been completed within the last four years.** Resident: 80 hours. Correspondence: 80 hours.

NOTE: Detailed information about the ALEDC correspondence course program can be found at the Army Correspondence Course Program (ACCP) Web site: http://www.atsc.army.mil/accp/aipdnew.asp.

DEFENSE DISTRIBUTION MANAGEMENT COURSE (8B-F10) (Return)

MODES AND DURATION: Resident—2 weeks, in conjunction with 2-week testable read ahead
Correspondence—158 hours

RECOMMENDED CREDIT: ACE—4 semester hours undergraduate

PREREQUISITES: Refer to the Alphabetical Course Listing section of this catalog. RC students may join onsite or satellite offerings on a space - available basis by coordinating with the RC advisers. To attend these 2-week classes, students must first complete 79 hours of testable read ahead work. For enrollment and further information, contact the ALMC RC Office at DSN 539-4636.

SCOPE: Refer to the Alphabetical Course Listing section of this catalog.

RESERVE COMPONENT MULTIFUNCTIONAL COMBAT SERVICE SUPPORT COURSE (RCMCSS) (ALMC-RC) (Return)

MODES AND DURATION: Resident—2 weeks
Onsite—2 weeks

RECOMMENDED CREDIT: ACE—3 semester hours undergraduate

PREREQUISITES: RC officers/NCOs in the rank of CPT/E-8 or above assigned to or

who may be assigned to multifunctional combat service support headquarters.   Officers

must have completed the Combined Logistics Captains Career Course (CLC^3) or a
functional officer advanced course.

SCOPE: The RCMCSS Course provides multifunctional logistics education to officers
pending assignment to, or currently assigned to, corps and theater   multifunctional
combat service support organizations.   Using small group instruction, this education
includes the following battlefield sustainment functions: arming, fueling, fixing, and
sustaining soldiers and their systems; health services support; moving   the   force;
protecting the sustainment force; and reconstitution. This course is taught in residence
and onsite to sponsoring Army reserve and Army National Guard commands.

NOTE: Completion of this course along with successful multifunctional logistics
Experience   makes   an officer   eligible for designation as a Multifunctional Logistician,
Functional Area (FA) 90A, by the   Army Reserve Human Resources Command (HRC)
St. Louis or the State Adjutant General.   See DA Pamphlet 600-3 for additional
information.

Appendix A

**AMERICAN COUNCIL ON EDUCATION (ACE) RECOMMENDED COLLEGE CREDIT HOURS
FOR ALMC AND DAU FT LEE CAMPUS (FLC) COURSES UPDATED 12 OCTOBER 2004**

The ACE evaluates formal education and training programs and courses sponsored by service schools, other DOD organizations, other Government agencies, business, and industry, and makes college credit recommendations. ACE itself does not grant academic credit. Instead, ACE evaluates courses offered by non-accredited organizations and recommends the amount of credit it believes a course should be granted by an accredited institution. The recommendations are listed either in undergraduate or graduate semester hours. Graduate recommendations are listed in boldface. ALMC graduates planning to use ACE credit recommendations for college or university degree programs must have their education and training experiences reviewed by their institutions' admissions officer.

ALMC FACULTY DEVELOPMENT COURSE, ALMC-FF, 8 days (Discontinued)
10/92-4/97	*AR-1406-0167*	3 hrs	Lower Div.	Educational methods

ARMY ACQUISITION BASIC COURSE, ALMC-QA, 8 & 9 wk versions
(Former name: Materiel Acquisition Management Course)
1/03-Pres.	Under evaluation; see www.militaryguides.acenet.edu	

ARMY INSTALLATION MANAGEMENT, 1B-F1, 3 wks (Discontinued)
4/87-9/95	*AR-1408-0186*	3 hrs	Upper Div.	Organization & management
6/69-3/87	*AR-1408-0055*	3 hrs	Upper Div.	General management
8/65-5/69	*AR-1408-0055*	2 hrs	Upper Div.	Business organization & management

ARMY MAINTENANCE MANAGEMENT, 8A-F3, 2 wks
12/97-Pres.	*AR-0326-0049*	3 hrs	Upper Div.	Materiel management
7/85-9/97	*AR-0326-0049*	4 hrs	Upper Div.	Materiel management
6/75-6/85	*AR-0326-0005*	3 hrs	Upper Div.	Production management
	Ft. Lee, VA, Onsite (6/75-Pres.)			

ARMY MAINTENANCE MANAGEMENT, CORRESPONDENCE, 8A-F3
10/99-Pres.	*AR-0236-0050*	3 hrs	Upper Div.	Materiel management
7/85-9/97	*AR-0326-0050*	4 hrs	Upper Div.	Materiel management
6/75-6/85	*AR-0326-0037*	2 hrs	Upper Div.	Production management

ARMY PROVISIONING PROCESS, ALMC-AH
(See PROVISIONING (DAU) LOG 205)

ARMY SECONDARY ITEM MANAGEMENT, ALMC-SI, 2 wks
10/96-Pres.	*AR-1408-0282*	**3 hrs**	**Graduate**	**Logistics management**

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT, 8A-F19, 10 wks
Ph 1 - ALMC-AB or AL, Ph. 2 - ALMC-AC, Ph 3 - ALMC-AD, Ph. 4 - ALMC AE, Ph 5 - ALMC-AF or AM)

10/04-Pres.	Under evaluation; see www.militaryguides.acenet.edu		

3/93-9/04	*AR-1405-0213*	*10/88-2/93*	*AR-1405-0213*
1 hr Lower Div.	Comp. applications in logistics mgt	3 hrs Upper Div.	Econ. principles & decisionmaking
3 hrs Upper Div.	Econ. analysis for decision making	3 hrs Upper Div.	Logistics management
2 hrs Upper Div.	Inventory control principles	3 hrs Upper Div.	Materiel management
3 hrs Upper Div.	Logistics management	3 hrs Upper Div.	Principles of management
3 hrs Upper Div.	Materiel management	**3 hrs Graduate**	**Advanced logistics management**
3 hrs Upper Div.	Principles of management	*7/79-9/88* *AR-0326-0003*,	
3 hrs Graduate	**Advanced logistics mgt.**	4 hrs Upper Div.	General management
		4 hrs Upper Div.	Econ. principles & decisionmaking
		6 hrs Upper Div.	Logistics management
		3 hrs Graduate	**General management**

Ft Lee, VA, Onsite (7/79-Pres)

NOTE: The ACE point of contact is Mrs. Penelope Suritz, Military Evaluations Program, (202) 939-9470. The "AR" & "DD"

numbers are from the ACE *Guide to the Evaluation of Educational Experiences in the Armed Services*. Visit the ACE website at www.militaryguides.acenet.edu for further information. **Unless otherwise noted, the training location for courses is at ALMC, Ft. Lee, Va**. (DAU) indicates a Defense Acquisition University course taught by DAU FLC.

ASSOCIATE LOGISTICS EXECUTIVE DEVELOPMENT, 8A-F19, CORRESPONDENCE
Ph 1 - ALMC-AB or AL, Ph. 2- ALMC-AC, Ph. 3 - ALMC-AD, Ph.4 - ALMC-AE, Ph 5 - ALMC-AF or AM)

10/04-Pres.		Under evaluation; see www.militaryguides.acenet.edu			
3/93-9/04		*AR-1405-0214*	*10/88-2/93*		*AR-1405-0214*
3 hrs	Upper Div	Econ. analysis for dec. making	3 hrs	Upper Div.	Econ. principles & decisionmaking
2 hrs	Upper Div.	Inventory control principles	3 hrs	Upper Div	Logistics management
3 hrs	Upper Div.	Logistics management	3 hrs	Upper Div.	Materiel management
3 hrs	Upper Div.	Materiel management	3 hrs	Upper Div.	Principles of management
3 hrs	Upper Div.	Principles of management	**3 hrs**	**Graduate**	**Advanced logistics management**
3 hrs	**Graduate**	**Advanced logistics mgt.**			

AUTOMATED INFORMATION SYSTEMS (AIS) CONTRACTING (DAU), CON 241
  (See INFORMATION TECHNOLOGY CONTRACTING (DAU), CON 241)

BASIC ENVIRONMENTAL STAFF, ALMC-BE, 2 wks
(Former name: Basic Environmental Coordinators)

5/85-Pres	*AR-0707-0011*	2 hrs	Lower Div.	Environmental management
	Ft. Lee, VA, Onsite			

BASIC STATISTICS FOR LOG. MANAGEMENT, ALMC-BA (Discontinued)
(former number: ALM-63-0449**)**

8/80-9/93	*AR-1115-0010*	3 hrs	Lower Div.	Statistics
	Ft. Lee, VA, Onsite, Learning Center			

BASICS OF CONTRACTING (DAU), CON 101; 3 wks, 4 days (Course transferred to DAU)
(Former names/numbers: Fundamentals of Contracting (DAU), Contracting Fundamentals (DAU) CON 101; Management of Defense Acquisition Contracts-Basic; Def Procurement Mgt, Def Basic Procurement, 8D-4320; 8D-4320[JT])

10/97-3/00.	*DD-1408-0032*	3 hrs	Lower Div.	Contract management
1/88-9/97	*AR-0326-0053*	3 hrs	Upper Div.	Logistics management
	Ft. Lee, VA, Onsite, SEN			
2/71-12/87	*AR-0326-0009*	3 hrs	Upper Div.	Procurement management
		2 hrs	**Graduate**	**Procurement management**
	Ft Lee, VA; Onsite			

COMBAT DEVELOPMENTS, ALMC-CD, 2 wks
  10/04-Pres.   **Under evaluation; see www.militaryguides.acenet.edu**

COMBAT, TRAINING AND DOCTRINE DEVELOPERS INTEGRATION, ALMC-TI
  10/04-Pres.   **Under evaluation; see www.militaryguides.acenet.edu**

COMBINED LOGISTICS CAPTAINS CAREER, 8-10-C22 (LOG) Ph 1, 6 wks, 2 days and 8-10-C22 (LOG) Ph 3, 6 wks, 3 days
(Former name: Combined Logistics Officer Advanced)

10/99-Pres.	*AR-1408-0283*	**3 hrs**	**Graduate**	**Logistics management (Phase 1)**
	AR-1408-0284	**3 hrs**	**Graduate**	**Logistics management (Phase 3)**
6/92-9/99	*AR-1408-0215*	**3 hrs**	**Graduate**	**Management (Phase 1)**
		3 hrs	**Graduate**	**Management (Phase 3)**

COMMERCIAL ACTIVITIES PROCESS, ALMC-CM, 2 wks (Discontinued)

8/85-10/92	*AR-1408-0121*	2 hrs	Upper Div.	Managerial analysis
	Ft. Lee, VA, Onsite			

COMMODITY COMMAND STANDARD SYSTEM (CCSS) FUNCTIONAL, ALMC-3L, 9 Days (Discontinued)
(Former number - ALM-56-M115)

9/92-9/95	*AR-1405-0244*	2 hrs	Upper Div.	Logistics management
8/80-8/92	*AR-1405-0118*	2 hrs	Upper Div.	Automated systems in logistics management
	Ft. Lee, VA, Onsite (8/80-11/95			

COMMODITY COMMAND STANDARD SYSTEM (CCSS) FUNCTIONAL, CORRESPONDENCE, ALMC-3L (Discontinued)
(Former number - ALM-56-M115)

10/92-6/96	*AR-1405-0231*	2 hrs	Upper Div.	Logistics management
8/80-9/92	*AR-1405-0231*	2 hrs	Upper Div.	Automated systems in logistics management

CSS PHYSICAL INVENTORY MANAGEMENT, ALMC-6C (Discontinued)
(Former name/number: DARCOM CSS Physical Inventory Mgt, ALM-58R800)
   2/89-10/92   *AR-1405-0218*   1 hr   Lower Div.   Inventory management
                Learning Center, Correspondence
   12/75-1/88   *AR-1405-0088*   1 hr   Lower Div.   Inventory management
                Ft. Lee, VA, Onsite

CONTINGENCY CONTRACTING (DAU), CON 234, 1 wk, 4 days (Course transferred to DAU)
   5/99–3/00   *DD-1408-0033*   **3 hrs**   **Graduate**   **Contract management and international management**
                Ft. Lee, VA, Onsite

CONTRACTING FUNDAMENTALS (DAU), CON 101,
   (See BASICS OF CONTRACTING (DAU) CON 101)

CONTRACTING FUNDAMENTALS (DAU), CON 101, CORRESPONDENCE (Discontinued)
(Former name/numbers: Management of Defense Acquisition Contracts-Basic, 8D-4320; Def Procurement Management, Def Basic Procurement; 8D-4320, 8D-4320(JT))
   1/88-5/96   *AR-0326-0054*   3 hrs   Upper Div.   Logistics management
   12/76-12/87   *AR-0326-0038*   3 hrs   Upper Div.   Procurement management

CONTRACTING OFFICER'S REPRESENTATIVE, ALMC-CL, (2 wk version **Discontinued**) (Now 1 wk)
(Former number - ALMC-37-0336)
   2/89-8/90   *AR-1408-0189*   2 hrs   Lower Div.   Business communication/contract writing
                Ft. Lee, VA, Onsite, SEN
   3/79-1/89   *AR-1408-0092*   2 hrs   Lower Div.   Business communication/contract writing
                Ft. Lee, VA, Onsite

COST ACCOUNTING STANDARDS WORKSHOP (DAU), CON 233, 2 wks (**Discontinued** at ALMC; transferred to Air Force Institute of Technology) (Former name/number: Def. Cost Accounting Standards Workshop, ALMC-CE; ALM 36-0217)
   5/7710/98   *AR-1401-0021*   2 hrs   Upper Div.   Cost accounting standards
                Ft. Lee, VA, Onsite

COST ANALYSIS FOR DECISION MAKING, ALMC-CB, 4 wks (Discontinued)
   5/73-5/93   *AR-1408-0056*   3 hrs   Upper Div.   Cost analysis
                                    1 hr   **Graduate**   **Cost analysis**

COST ESTIMATING FOR ENGINEERS, ALMC-CC, 2 wks (Discontinued)
   8/90-9/98   *AR-0301-0003*   3 hrs   Upper Div.   Cost analysis
   7/72-1/88   *AR-0301-0002*   2 hrs   Upper Div.   Cost analysis
                Ft. Lee, VA, Onsite **1 hr**   **Graduate**   **Cost analysis**

COST ESTIMATING FOR ENGINEERS, ALMC-CC, CORRESPONDENCE (Discontinued)
   10/82 - 09/91   AR 0301-0004   3 hrs   Upper Div.   Cost analysis

DECISION ANALYSIS FOR LOGISTICIANS, ALMC-DC, 2 wks
(Former name: Decision Risk Analysis for Logisticians)
   8/93-8/01   *AR-0326-0013*   2 hrs   Upper Div. **or 1 hr Graduate in Decision analysis**
   7/72-7/93   *AR-0326-0013*   2 hrs   Upper Div. **or 1 hr Graduate in Decision risk analysis**
                Ft. Lee, VA, Onsite (7/72-Pres.)

DECISION RISK ANALYSIS, ALMC-DA, 2 wks (Discontinued)
   7/72-8/98   *AR-0326-0012*   2 hrs   Upper Div.   Risk analysis
                Ft. Lee, VA, Onsite **1 hr**   **Graduate**   **Risk analysis**

DECISION RISK ANALYSIS FOR LOGISTICIANS
   (See DECISION ANALYSIS FOR LOGISTICIANS)

DEFENSE BASIC LOGISTIC SUPPORT ANALYSIS, ALMC-LR
   (See LOGISTICS SUPPORT ANALYSIS (DAU), LOG 202)

DEFENSE CONTRACTING FOR INFORMATION RESOURCES, ALMC-ZX)
  (See INFORMATION TECHNOLOGY CONTRACTING COURSE (DAU), CON 241)
DEFENSE COST ACCOUNTING STANDARDS WORKSHOP, ALMC-CE,
  (See COST ACCOUNTING STANDARDS WORKSHOP (DAU), CON 233)

DEFENSE DISTRIBUTION MANAGEMENT, 8B-F10, 4 wks
(Former names: Depot Supply Operations Management; Army Depot Operations Management)

10/93-Pres.	*AR-0326-0051*	4 hrs	Upper Div.	Warehouse/distribution management
8/88-9/93	*AR-0326-0051*	4 hrs	Upper Div.	Warehousing operations management
	Ft. Lee, VA, Onsite, SEN			
6/80-7/88	*AR-0326-0008*	3 hrs	Upper Div.	Management of warehousing operations
	Ft. Lee, VA, Onsite			

DEFENSE DISTRIBUTION MANAGEMENT, CORRESPONDENCE, 8B-F10
(Former names: Depot Supply Operations Management, Army Depot Operations Management)

10/93-Pres.	*AR-0326-0052*	4 hrs	Upper Div.	Warehouse/distribution management
8/88-9/93	*AR-0326-0052*	4 hrs	Upper Div.	Warehousing operations management
6/76-1/88	*AR-0326-0036*	3 hrs	Upper Div.	Supply depot management

DEFENSE INVENTORY MANAGEMENT, 8B-F11, 2 wks

10/96-Pres	*AR-1405-0215*	3 hrs	Upper Div,	Materiels management
10/92-09/96	*AR-1405-0215*	3 hrs	Upper Div.	Inventory management or inventory control
9/88-9/92	*AR-1405-0215*	3 hrs	Upper Div.	Materiels management
	Ft. Lee, VA, Onsite (3 wks, 3 days)			
1/66-1/88	*AR-1405-0076*	4 hrs	Upper Div.	Inventory management
	Ft. Lee, VA, Onsite (5 to 6 weeks)			

DEFENSE REUTILIZATION AND MARKETING OPERATIONS-ADVANCED, 8B-F17, 3 wks (Discontinued)
(Former name: Defense Advance Disposal Management)

9/93-10/99	*AR-1405-0065*	3 hrs	Upper Div.	Principles of management
		1 hr	Upper Div.	Management communications
		1 hr	Upper Div.	Contract law
1/90-8/93	*AR-1405-0065*	1 hr	Lower Div.	General management
9/83-12/89	*AR-1405-0065*	1 hr	Lower Div.	General management
7/69-8/83	*AR-1405-0065*	2 hrs	Upper Div.	General management
10/67-6/69	*AR 1405-0065*	1 hr	Lower Div.	Supply management
		3 hrs	Upper Div.	Surplus Property Disposal Management
	Ft. Lee, VA, Onsite (10/67-Pres.)			

DEFENSE REUTILIZATION AND MARKETING OPERATIONS-BASIC, 8G-F1, 3 wks (Discontinued)
(Former name: Defense Property Disposal Operations)

7/95-9/03	*AR-1405-0216*	3 hrs	Upper Div.	Marketing distribution systems
2/89-6/95	*AR-1405-0216*	3 hrs	Upper Div.	Applied marketing
1/61-1/89	*AR-1405-0014*	2 hrs	Upper Div.	Property disposal management
	Ft. Lee, VA, Onsite (1/61-Pres.)			

DEFENSE REUTILIZATION AND MARKETING OPERATIONS-BASIC, CORRESPONDENCE, 8G-F1 (Discontinued)

2/89-4/93	*AR-1405-0217*	3 hrs	Upper Div.	Applied marketing

DEFENSE REUTILIZATION AND MARKETING PROPERTY ACCOUNTING, ALMC-IC, **2 wks**
(Former name/number Defense Integrated Disposal Mgt. System, ALM-44-0282)

4/98-5/01	*AR-1405-0243*	3 hrs	Upper Div.	Managerial accounting
4/98-3/98	*AR-1405-0243*	3 hrs	Upper Div.	Managerial accounting
8/93-3/98	*AR-1405-0243*	3 hrs	Lower Div.	Computer operations
		1 hr	Lower Div.	Materiel management accounting and control
11/79-7/93	*AR-1405-0116*	3 hrs	Vocational	Data entry & automated systems output
	Ft. Lee, VA, Onsite (11/79-Pres.)			

DEFENSE SMALL PURCHASE-ADVANCED, ALMC-B4
  (See INTERMEDIATE SIMPLIFIED ACQUISITION PROCEDURES (DAU), PUR 201)
DEFENSE SMALL PURCHASE - BASIC, ALMC-B3

(See SIMPLIFIED ACQUISITION FUNDAMENTALS (DAU), PUR 101)

DEFENSE SPECIFICATION MANAGEMENT (DAU), PQM 103, 2 wks (Course transferred to DAU)
(Former course numbers: 8D-F1, SPE 101)

A-4/98-3/00	*DD-1408-0029*	2 hrs	Lower Div.	Procurement
8/73-3/98	*AR-1408-0035*	1 hr	Lower Div.	Procurement

DEPOT SUPPLY OPERATIONS MANAGEMENT, 8B-F10
  (See DEFENSE DISTRIBUTION MANAGEMENT)

DIRECTORATE OF LOGISTICS, ALMC-DT; 3 wks (Discontinued)
(Former name/number: Directorate of Industrial Operations, ALM-61-0235)

6/76-9/95	*AR-1408-0075*	3 hrs	Upper Div.	General management

FORCE MODERNIZATION & SUSTAINMENT (EQUIPPING THE FORCE), ALMC-FG, 2 wks (Discontinued)
[Former name: Force Modernization Management (Equipping the Force)]

5/83-1/95	*AR-1408-0118*	1 hr	Upper Div.	Resource planning

FUNDAMENTALS OF COST ANALYSIS COURSE (DAU), BCF 101, 3 wks (Course transferred to DAU)
(Former number: BCE 101)

6/96-3/00	*DD-1115-0001*	3 hrs	Lower Div.	Introduction to applied statistics, cost estimating & analysis
	Ft. Lee, VA, Onsite			

FUNDAMENTALS OF OPERATIONS RESEARCH AND SYSTEMS ANALYSIS, ALMC-MC, 3 wks
  10/04-Pres.   Under evaluation; see www.militaryguides.acenet.edu

FUNDAMENTALS OF SYSTEMS ACQUISITION MANAGEMENT COURSE (DAU), ACQ 101, 8 days
(Former number: PMT 101)

6/97-1/99	*DD-1408-0030*	3 hrs	Lower Div.	Acquisition management
9/94-5/97	*DD-7408-0012*	3 hrs	Lower Div.	Acquisition management
	Ft. Lee, VA, Onsite			

INFORMATION TECHNOLOGY CONTRACTING COURSE (DAU), CON 241, 2 wks (Discontinued)
(Former names: Automated Information Systems (AIS) Contracting (DAU), CON 241, Defense Contracting for Information Resources, ALMC-ZX)

4/93-9/98	*DD-1402-002*	3 hrs	Upper Div.	Management information systems
8/85-3/93	*AR-1408-0120*	2 hrs	Upper Div.	Contracting management (Info. resources)
	Ft. Lee, VA, Onsite (8/85-Pres)			

INSTALLATION LOGISTICS MANAGEMENT, ALMC-IN, 2 wks

6/97-Pres.	*AR-1408-0216*	1 hr	Upper Div.	Introduction to logistics management
10/90-5/97	*AR-1408-0216*	1 hr	Upper Div.	Logistics management
11/85-9/90	*AR-1408-0116*	1 hr	Upper Div.	Logistics management
	Ft. Lee, VA, Onsite			

INTEGRATED ITEM MANAGER'S, ALMC-IF, 4 wks (Discontinued)

4/89-9/96	*AR-1408-0191*	3 hrs	Lower Div.	Materiel management

INTEGRATED LOGISTICS SUPPORT-ADVANCED, ALMC-IT
  (See INTERMEDIATE ACQUISITION LOGISTICS (DAU), LOG 201)

INTELLIGENT TECHNOLOGIES FOR OPERATIONS RESEARCH, ALMC-IJ, 5 wks (Discontinued)

3/91-9/03	*AR-1402-0137*	**6 hrs**	**Graduate**	**Computer science or Operations research**
	Ft. Lee, VA, Onsite			

INTERMEDIATE ACQUISITION LOGISTICS (DAU), LOG 201, 3 wks (Course transferred to DAU)
(Former name/number: INTEGRATED LOGISTICS SUPPORT-ADVANCED, ALMC-IT)

3/99-3/00	*DD-0326-0009*	3 hrs	Upper Div.	Procurement or logistics management
9/91-5/97	*AR-0326-0055*	2 hrs	Upper Div.	Procurement
		1 hr	**Graduate**	**Advanced logistics management**
4/88-8/91	AR-0326-0055	2 hrs	Upper Div. **or 1 hr Graduate in Materiel Acq process & spt systems**	

INTERMEDIATE CONTRACTING (DAU), CON 202, 19 days (Course transferred to DAU)
(Former Names/Numbers: intermediate Contracting (DAU), CON 211, Intermediate Pre-Award Contracting, CON 211A-5
Management of Defense Acquisition Contracts, Advanced, 8D-F12)

10/97-3/00	*DD-1405-0007*	4 hrs	Upper Div.	Logistics management
6/94-9/97	*AR-0326-0057*	2 hrs	Upper Div.	**or 1 hr Graduate in Contract management**
6/85-5/94	*AR-0326-0010*	2 hrs	Upper Div.	Acquisition management
		1 hr	**Graduate**	**Contract management**
6/73-5/85	*AR-0326-0010*	3 hrs	Upper Div.	Procurement management
		1 hr	**Graduate**	**Procurement management**

Ft Lee, VA; Onsite (6/73-Pres.)

INTERMEDIATE PRE-AWARD CONTRACTING (DAU), CON 211
(See INTERMEDIATE CONTRACTING (DAU), CON 202)

INTERMEDIATE PURCHASING (DAU), PUR 201
(See INTERMEDIATE SIMPLIFIED ACQUISITION PROCEDURES (DAU), PUR 201)

INTERMEDIATE SIMPLIFIED ACQUISITION PROCEDURES (DAU), PUR 201, 8 days
(Former Names/numbers: Intermediate Purchasing, PUR 201; Executive Small Purchase, PUR 301; Defense Small Purchase-Advanced, ALMC-B4)

10/97-9/98	*DD-1408-0031*	3 hrs	Upper Div.	Procurement
9/90-9/97	*AR-1408-0188*	2 hrs	Upper Div.	Purchasing

Ft. Lee, VA, Onsite

INTERMEDIATE SYSTEMS ACQUISITION (DAU), ACQ 201, 2 wks, 4 days (Course transferred to DAU)

6/96-3/00	*DD-1408-0020*	4 hrs	Upper Div.	Acquisition management

INTRODUCTION TO OPERATIONS RESEARCH AND SYSTEMS ANALYSIS, CORRESPONDENCE, ALMC-46
(Former name: Operations Research and Systems Analysis (ORSA) Familiarization, ALMC-SC)

10/04-Pres.	Under evaluation; see www.militaryguides.acenet.edu			
2/88-9/04	*AR-1115-0014*	1 hr	Lower Div.	Statistics
		1 hr	Upper Div.	Operations research

LOGISTICS EXECUTIVE DEVELOPMENT, 8A-F17, 16 wks, 2 days

1/98-Pres.   *AR-1405-0211*

3 hrs	Upper Div.	Introduction to management
2 hrs	Upper Div.	Managerial economics
1 hr	Upper Div.	Strategic management
3 hrs	Upper Div.	Procurement management
6 hrs	Upper Div.	Logistics management
2 hrs	Upper Div.	Quantitative analysis
6 hrs	**Graduate**	**General management**
3 hrs	**Graduate**	**Managerial economics**

3/93-12/97	*AR-1405-0211*		*12/89-2/93*	*AR-1405-0211 (Continued)*
3 hrs Lower Div. Macroeconomic principles			1 hr Upper Div. Strategic management	
3 hrs Upper Div. Principles of management			3 hrs Upper Div. Procurement management.	
3 hrs Upper Div. Strategy and policy			6 hrs Upper Div. Logistics management	
3 hrs Upper Div. Procurement management			3 hrs Upper Div. Quantitative analysis	
6 hrs Upper Div. Logistics management			**3 hrs Graduate Managerial economics**	
3 hrs Upper Div. Quantitative analysis			**6 hrs Graduate Management science**	
3 hrs Graduate Managerial econonmics			*7/70-1/88 AR-1405-0071*	
3 hrs Graduate Management science			6 hrs Upper Div. General management	
3 hrs Graduate Systems management			6 hrs Upper Div. Quantitative analysis	
12/89-2/93 AR-1405-0211			6 hrs Upper Div. Logistics management	
3 hrs Upper Div. General management			**9 hrs Graduate Gen. mgt. & quantitative. anal.**	
2 hrs Upper Div. Managerial economics				

LOGISTICS EXECUTIVE DEVELOPMENT, 8A-F17, CORRESPONDENCE (Discontinued)

3/93-8/94   *AR-1405-0212*

3 hrs	Lower Div.	Macroeconomic principles	3 hrs	Upper Div.	Quantitative analysis
3 hrs	Upper Div.	Principles of management	**3 hrs**	**Graduate**	**Managerial economics**
3 hrs	Upper Div.	Strategy and policy	**3 hrs**	**Graduate**	**Management science**
3 hrs	Upper Div.	Procurement management	**3 hrs**	**Graduate**	**Systems management**
6 hrs	Upper Div.	Logistics management			

12/89-2/93   *AR-1405-0212*

3 hrs	Upper Div.	General management	6 hrs	Upper Div.	Logistics Management
2 hrs	Upper Div.	Managerial economics	3 hrs	Upper Div.	Quantitative analysis
1 hr	Upper Div.	Strategic management	**3 hrs**	**Graduate**	**Managerial economics**
3 hrs	Upper Div.	Procurement management	**6 hrs**	**Graduate**	**Management science**

6/75-1/88   *AR-1405-0081*

1 hr	Upper Div.	General management
4 hrs	Upper Div.	Economic principles & decisionmaking
6 hrs	Upper Div.	Logistics management
3 hrs	**Graduate**	**General management**

LOGISTICS MANAGEMENT DEVELOPMENT, 8A-F16, 4 wks

1/95-Pres.	*AR-0326-0047*	**3 hrs**	**Graduate**	**Logistics management**
1/89-12/94	*AR-0326-0047*	4 hrs	Upper Div.	Logistics management
9/75-1/88	*AR-0326-0004*	4 hrs	Upper Div.	Basic materiel systems management
	Ft. Lee, VA, Onsite (9/75-Pres.)			

LOGISTICS MANAGEMENT DEVELOPMENT, CORRESPONDENCE, 8A-F16

1/95-Pres.	*AR-0326-0047*	**3 hrs**	**Graduate**	**Logistics management**
1/89-12/94	*AR-0326-0048*	4 hrs	Upper Div.	Logistics management
7/77-12/88	*AR-0326-0040*	4 hrs	Upper Div.	Basic materiel systems management

LOGISTICS SUPPORT ANALYSIS (DAU), LOG 202, 2 wks (Discontinued)
(Former name/number: Defense Basic Logistic Support Analysis, ALMC-LR)

8/89-9/96	*AR-0326-0056*	2 hrs	Upper Div. <u>or</u> **1 hr Graduate in Materiel acq process & support systems**
	Ft. Lee, VA, Onsite, SEN		

MAINTENANCE PROVISIONING PROCEDURES, ALMC-MP, 2 wks (Discontinued)

7/89-9/94	*AR-1405-0224*	3 hrs	Lower Div.	Materiel management
	Ft. Lee, VA, Onsite			

MANAGEMENT OF DEFENSE ACQUISITION CONTRACTS- ADVANCED, 8D-F12
  (See Intermediate Contracting (DAU), CON 202)

MANAGEMENT OF DEFENSE ACQUISITION CONTRACTS- BASIC, 8D-4320
  (See Basics of Contracting (DAU), CON 101)

MANAGEMENT OF INSTALLATION LEVEL CONTRACTS, ALMC-IB, 9 days (Discontinued)

3/88-9/93	*AR-1408-0190*	1 hr	Upper Div.	Contract law
		1 hr	Upper Div.	Contract administration
	Ft. Lee, VA, Onsite			
8/85-2/88	*AR-1408-0119*	1 hr	Upper Div.	Contract law
		1 hr	Upper Div.	Contract administration

MANPOWER AND FORCE MANAGEMENT, ALMC-MG, 2 wks

2/95-Pres.	*AR-1406-0144*	3 hrs	Upper Div.	Logistics management
5/87-1/95	*AR-1406-0144*	2 hrs	Upper Div.	Manpower management
	Ft. Lee, VA, Onsite, SEN			
10/78-4/87	*AR-1405-0101*	2 hrs	Upper Div.	Manpower management

MANPRINT ACTION OFFICERS, ALMC-MS, 1 wk, 4 days (Course length decreased to 1 wk)
(Former name/number: Manprint Staff Officers, 7C-F27/500-18)

| 3/93-9/03 | AR-0326-0045 | 2 hrs | Upper Div. | Organizational behavior or human relations |
| 10/90-2/93 | AR-0326-0045 | 2 hrs | Upper Div. | Organizational behavior |

MATERIEL ACQUISITION MANAGEMENT, ALMC-ML, 7 wks (Discontinued, replaced by ALMC-QA)

8/99-9/02	AR-1408-0122		
3 hrs	**Graduate**	**Acquisition management**	
3 hrs	**Graduate**	**Contract management**	

6/93-7/99   AR-1408-0122   *10/84-5/93   AR-1408-0122*

1 hr	Upper Div.	Logistics management	1 hr	Upper Div.	Logistics management
1 hr	**Graduate**	**Research and development**	**1 hr**	**Graduate**	**Research and development management**
2 hrs	**Graduate**	**Financial and cost management**	**2 hrs**	**Graduate**	**Financial and cost management**
2 hrs	**Graduate**	**Contract management**	**2 hrs**	**Graduate**	**Contract management**

MATERIEL ACQUISITION MANAGEMENT FOR RESERVE COMPONENTS, ALMC-MM, ALMC-MN (Discontinued)
(Required completion of 4 phases: PH II & IV, 4 wks; PH I & III Correspondence)

8/93-2/97	*AR-1405-0226*	4 hrs	Upper Div. **or 4 hrs Graduate in Contract management**
9/86-7/93	*AR-1405-0226*	3 hrs	Upper Div. Logistics management
		3 hrs	**Graduate Contract management**

OPERATIONS RESEARCH/SYSTEMS ANALYSIS MILITARY APPLICATIONS-I, Phases I & II, ALMC-SA & SB, 14 wks
(Former number: ALMC-SB)

10/04-Pres.	Under evaluation; see www.militaryguides.acenet.edu		
1/93-9/04	*AR-1402-0164 (Same as AR-1402-0139)*	*11/84-1/89*	*AR-1402-0052*
2/89-12/92	*AR-1402-0139*		

3 hrs	Lower Div.	Computer programming	2 hrs	Lower Div.	Basic statistics
3 hrs	Lower Div.	Probability & statistics	6 hrs	Lower Div.	Computer programming
3 hrs	Upper Div.	Quantitative methods	1 hr	Upper Div.	Cost analysis
3 hrs	**Graduate**	**Adv. probability & statistics**	2 hrs	Upper Div.	Quantitative methods in management
6 hrs	**Graduate**	**Adv. management math**	**6 hrs**	**Graduate**	**Operations research**
6 hrs	**Graduate**	**Operations research**			

OPERATIONS RESEARCH/SYSTEMS ANALYSIS MILITARY APPLICATIONS-II, ALMC-SK, 2 wks (Discontinued)

6/89-8/00	*AR-1402-0140*	3 hrs	Upper Div.	Quantitative methods
2/83-5/89	*AR-1402-0085*	2 hrs	Lower Div.	Business statistics
		1 hr	Lower Div.	Quantitative methods in business
	Ft. Lee, VA, Onsite			

OPERATIONS RESEARCH/SYSTEMS ANALYSIS MILITARY SKILLS DEVELOPMENT, ALMC-OM, 3 wks (Discontinued)
(Former name/number: Operations Research/Systems Analysis Military Skills Familiarization, ALMC-ST)

12/89-12/92	*AR-1402-0138*	1 hr	Lower Div.	Computer programming. (D-Base/Lotus 1-2-3)
		3 hrs	Upper Div.	Quantitative methods

PROVISIONING (DAU), LOG 205, 2 wks (Discontinued)
 (Former names/numbers: Provisioning (DAU), LOG 303; Army Provisioning Process ALMC-AH, Army Provisioning Management, ALMC-AP; Army Initial Provisioning Management, ALM-43-0239 (4 wks)

1/87-9/94	*AR-1405-0221*	3 hrs	Lower Div.	Supply management
	Ft. Lee, VA, Onsite, SEN			
7/72-12/86	*AR-1405-0075*	3 hrs	Upper Div.	Logistics management

PURCHASING FUNDAMENTALS (DAU), PUR 101, 2 wks
   (See SIMPLIFIED ACQUISITION FUNDAMENTALS (DAU), PUR 101)

RESERVE COMPONENT MULTIFUNCTIONAL COMBAT SERVICE SUPPORT, ALMC-RC, 2 wks

6/01-Pres.	*AR-1408-0281*	3 hrs	Lower Div.	Logistics management

SIMPLIFIED ACQUISITION FUNDAMENTALS (DAU), PUR 101, 2 wks (Discontinued)
(Former names/numbers: Purchasing Fundamentals (DAU) PUR 101, Small Purchase Fundamentals (DAU), PUR 101; Defense Small Purchase - Basic, ALMC-B3)

10/97-9/98	*DD-0326-0008*	3 hrs	Lower Div.	Basic acquisition
10/89-9/97	*AR-1408-0187*	2 hrs	Upper Div.	Basic purchasing
	Ft. Lee, VA, Onsite, SEN			

SMALL PURCHASE FUNDAMENTALS (DAU) PUR 101
   (See SIMPLIFIED ACQUISITION FUNDAMENTALS (DAU) PUR 101)

SOFTWARE COST ESTIMATING (DAU), BCF 208, 1 wk, 4 days   (Former number: BCE 208) (Course transferred to DAU)
    5/97-3/00   *DD-1402-0005*   3 hrs   Lower Div.   Acquisition and cost estimating
                  Ft. Lee, VA, Onsite

STANDARD DEPOT SYSTEM DEPOT MAINTENANCE WORKLOADING, ALMC-7X (Discontinued)
    6/89-10/91   *AR-1405-0220*   1 hr   Lower Div.   Materiel management
                  Ft. Lee, VA, Onsite

STANDARD DEPOT SYSTEM DEPOT PHYSICAL INVENTORY MANAGEMENT, ALMC-6D (Discontinued)
    6/89-10/91   *AR-1405-0219*   3 hr   Lower Div.   Inventory management
    12/75-5/89   *AR-1405-008*   1 hr   Lower Div.   Inventory management
                  Ft. Lee, VA, Onsite

NOTE: Questions or comments about this information may be directed to Ms. Williams, ALMC, Academic Services Office at DSN 539-4732 or (804) 765-4732

Appendix B

DA LOGISTICS INTERN TRAINING PROGRAM EQUIVALENCY(Return)

Appendix C

DEFENSE ACQUISITION UNIVERSITY (DAU) EQUIVALENCY

ALMC Course	DAU Course	PAGE
Army Acquisition Basic (ALMC-QA)	ACQ 101 – Fundamentals of Systems Acquisition Management	24
	ACQ 201 – Intermediate Systems Acquisition	
	CON 100 – Shaping Smart Business Arrangements	
	CON 101 – Basics of Contracting	
	CON 104 – Principles of Contract Pricing	
	IRM 101 – Basic Information Systems Acquisition	
	LOG 101 – Acquisition Logistics Fundamentals	
	PMT 250 – Program Management Tools	
	SAM 101 – Basic Software Acquisition Management	
	TST 101 – Introduction to Acquisition Workforce Test and Evaluation	
Logistics Executive Management (8A-F17)	ACQ 101 – Fundamentals of Systems Acquisition Management	46
	ACQ 201 – Intermediate Systems Acquisition	
	CON 100 – Shaping Smart Business Arrangements	
	LOG 101 – Acquisition Logistics Fundamentals	
	LOG 201 – Intermediate Acquisition Logistics	

Appendix D

AOCI/CERTIFIED OFFEROR COURSES**(Return)**

Appendix E

CORRESPONDENCE COURSES(Return)

PAGE

Appendix F

CD ROM/WEB COURSES

Appendix G

TELETRAINING/SATELLITE EDUCATION NETWORK COURSES

Appendix H

See Reverse Side for Privacy Act Information

_____
(Date)

ALMC
ATTN ATSZ ASO R
2401 QUARTERS ROAD
FORT LEE VA 23801-1705

I have contacted the college or university listed below and they will consider granting credit for the following ALMC courses.

Course Title	**Dates Attended**	**Mode***
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Indicate resident, AOCI, SEN, DL, onsite, contract, or correspondence. If AOCI, SEN, DL, contract, or onsite, please give location. If onsite/correspondence combination, please send copy of diploma.

In accordance with the Privacy Act of 1974, I authorize the release of my academic records to:

COLLEGE/AGENCY COPY	**PERSONAL COPY**

_____
Name

_____
SSN

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Signature

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DSN Number

FT LEE FORM 402
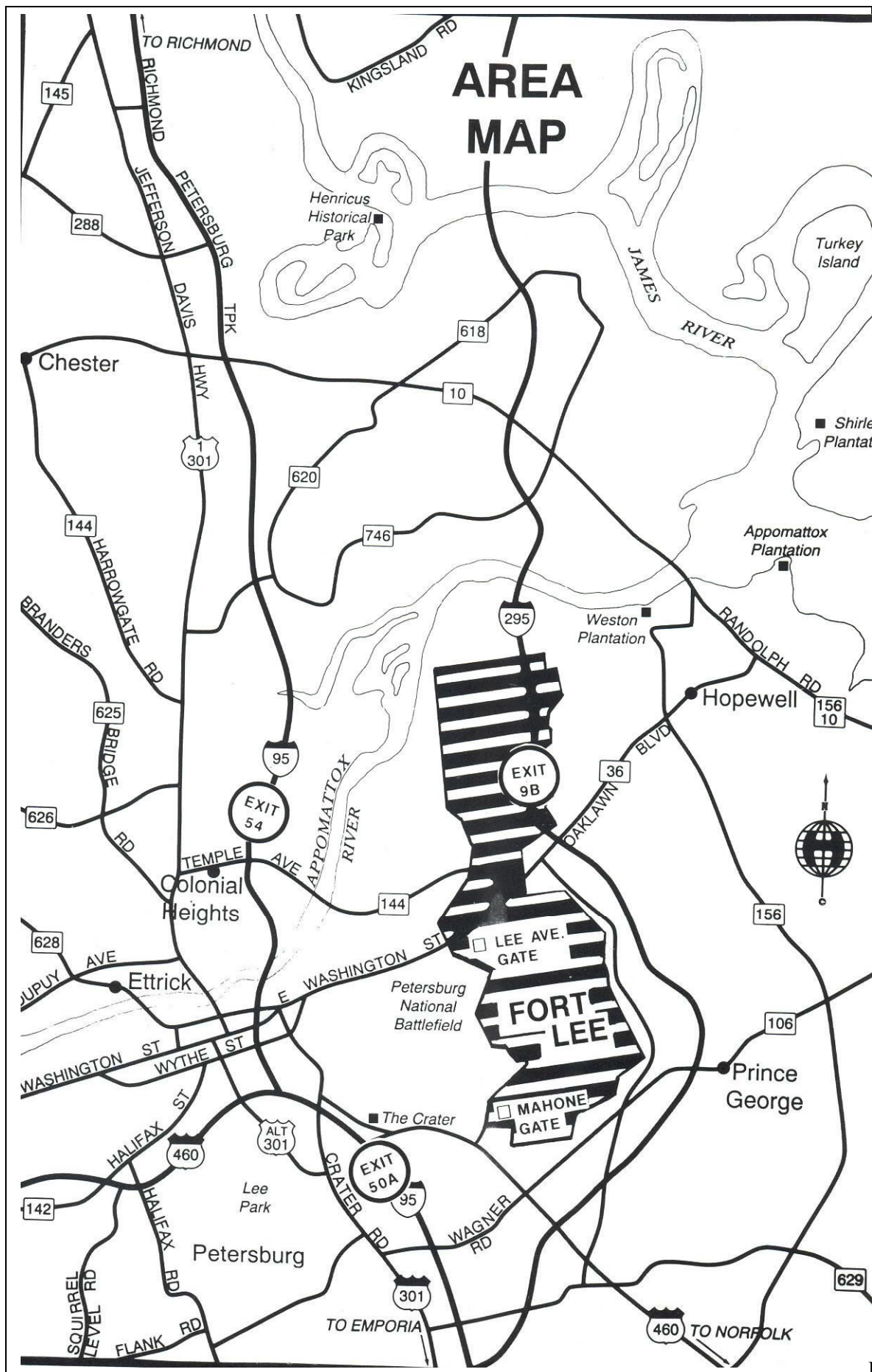**May 94**

H-1

DATA REQUIRED BY PRIVACY ACT OF 1974:

1. Authority: Executive Order 9397.

2. Principal Purpose: Used as Student identification number.

3. Route Use: SSN is used to access and locate student record files.

4. Mandatory or voluntary disclosure and effect on individual not providing information: If SSN is not provided, transcript will not be issued.

AREA MAP

F.Y. 2005

2004 OCTOBER

S	M	T	W	T	F	S
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31						

2005 APRIL

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NOVEMBER

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MAY

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DECEMBER

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JULY

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31						

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AUGUST

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MARCH

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SEPTEMBER

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DEPARTMENT OF THE ARMY
U S ARMY LOGISTICS MANAGEMENT COLLEGE
ATTN DAS ATSZ ASO R
2401 QUARTERS ROAD
FORT LEE VA 23801-1705

OFFICIAL BUSINESS